



SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

AGENDA

Regular Meeting
December 9, 2009
4:00 p.m.

TIME: 2:00 p.m.—Call to Order/Recess to Closed Session
Room 5401, Conference Center, Cuesta College Student Center,
Cuesta College San Luis Obispo Campus, San Luis Obispo, California

TIME: 4:00 p.m.—Reconvene in Open Session
Room 5401, Conference Center, Cuesta College Student Center,
Cuesta College San Luis Obispo Campus, San Luis Obispo, California

The meeting of the Board of Trustees will be called to order and immediately recess to Closed Session upon approval of the agenda. At the conclusion of Closed Session the Board will reconvene in Open Session, which is open to the public.

Any materials required by law (Gov Code § 54957.5) to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: Cuesta College, Building 8000, Room 8022, San Luis Obispo Campus, San Luis Obispo, California; or online at <http://academic.cuesta.org/president/BRDMEM.HTM>. Contact the President's Office at 805-546-3118 for further information.

A. CALL TO ORDER

B. ROLL CALL: ESTABLISHMENT OF QUORUM

Mr. Patrick W. Mullen, President
Ms. Angela Mitchell, Vice President
Mrs. Marie Kiersch
Mrs. Gaye L. Galvan
Mr. Per C. Mathiesen

C. APPROVAL OF AGENDA

D. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

E. RECESS TO CLOSED SESSION

NOTE: The Board will consider and may act upon any of the following items in Closed Session. Any action taken will be reported publicly at the end of the Closed Session as required by law.

1. Public Employee Performance Evaluation

- a. Facilitator: Patrick Mullen
Instructions Regarding Unrepresented Employees: Superintendent / President; general evaluation

2. Public Employee Appointment/Discussion

- a. Interim Superintendent/President
- b. Short-term, Hourly Employees
- c. Assistant Superintendent Vice President Administrative Services
- d. Spring 2010 Temporary, Overload and Substitute Assignments

3. Public EmploymentAppointment Change

- a. Division Department Assistant, Learning Resources
- b. Division Department Assistant, Student Life and Leadership

Resignation/Retirement

- a. Student Services Assistant
- b. Part-time Counselor Health Department
- c. Superintendent/President
- d. Administrative Assistant, Executive Dean, North County

Retirement

- a. Instructional Associate
- b. Human Resources Analyst

4. Conferences with Labor Negotiators

- a. Human Resources Agency Negotiator: Annette Loria
Instructions Regarding Classified Employees; Negotiations
- b. Agency Negotiator: Annette Loria
Instructions Regarding Academic Employees; Negotiations
- c. Agency Negotiator: Patrick Mullen
Instructions Regarding Unrepresented Employees:

F. RECONVENE IN OPEN SESSION**G. PLEDGE OF ALLEGIANCE****H. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION****I. REPORTS FROM EMPLOYEE ORGANIZATIONS**

1. Academic Senate - Steve Leone
2. Cuesta College Federation of Teachers (CCFT) - Allison Merzon
3. Cuesta College Classified United Employees (CCCUE) - John Fetcho
4. Management Senate - Jay Chalfant

J. REPORTS FROM BOARD MEMBERS

NOTE: Each member of the Board of Trustees may report about various matters involving the College District. There will be no Board discussion except to ask questions or refer matters to staff, and no action will be taken unless the item becomes part of a subsequent agenda.

K. REPORT FROM SUPERINTENDENT/PRESIDENT

NOTE: The Superintendent/President or designee may report to the Board of Trustees about various matters involving the College District. There will be no Board discussion except to ask questions or refer matters to staff, and no action will be taken unless the item becomes part of a subsequent agenda.

1. Report from the Superintendent/President

Dr. Pelham will present an update on recent college events and activities and other items of interest.

2. Cuesta College Foundation Gifts

The Foundation has received \$109,177.00 in cash, pledges, real and personal property, and non-cash gifts that supplant cash for the month of October 2009.

L. COMMUNICATIONS

NOTE: Members of the Board of Trustees and/or the Superintendent/President may report the receipt of various items of correspondence that may be of interest to the College District.

M. PUBLIC COMMENT

NOTE: The public may address the Board of Trustees on any matter pertaining to the College District that is not on the agenda. The public may also address the Board on each of the remaining items on the agenda. Comments will generally be limited by the President of the Board of Trustees to three (3) minutes per item. If a large number of individuals wish to speak on a specific item, the Board may limit total input to thirty (30) minutes on any item. Individuals wishing to speak are asked to complete a request card and hand it to the Board secretary.

N. REPORTS**Independent Living Program (ILP)**

The Director of Workforce, Economic Development and Community Programs will provide a report on the purpose and recent activities of the ILP.

O. BUSINESS AGENDA**ACTION / DISCUSSION ITEMS**

The next nine items are related to the organizational meeting of the Board of Trustees for the following year, December 1, 2009, through November 30, 2010.

1.a. Election of Officers - President / Vice President / District Clerk/Secretary

Elect a President and Vice President of the Board of Trustees, and the District Clerk/Secretary

1.b. Date, Time, and Place of Regularly Scheduled Board Meeting

The current schedule calls for regular meetings of the Board of Trustees to be held on the first Wednesday of each month at 4:00 p.m. If needed, the Board President, on the recommendation of the Superintendent/President, may schedule other meetings. Normally, when a Board meeting falls on a school holiday, the meeting is held on the following Thursday, at the same hour and location.

1.c. Appointment of a Official School District Representative to Annual Governing Board Representative Meeting for Election of County Committee on School District Organization

Appoint an Official School District Representative to Annual Governing Board Representatives' Meeting for Election of County Committee on School District Organization.

1.d. Appointment of a Liaison Representative to the San Luis Obispo County School Boards Association

Appoint a Liaison Representative to the San Luis Obispo County School Boards Association.

1.e. Appointment of Board of Trustees Audit Review Committee

In January 1992, the Board established a three-member Audit Review Committee. The Board may wish to consider the appointment of Board members at this time or continue with the current membership. Trustees Gaye Galvan and Angela Mitchell are currently serving on this committee with the Assistant Superintendent/Vice President of Administrative Services.

- 1.f. Approval of Superintendent/President, or Assistant Superintendent/Vice President as Authorized Agent of the Board of Trustees**
Approve the Superintendent/President, or Assistant Superintendent/Vice President as Authorized Agent of the Board of Trustees.
- 1.g Authorization of Superintendent/President and Assistant Superintendents/Vice Presidents as Agents of the Board of Trustees for Items Such as Revolving Funds, Payroll Orders, Warrant Listings, Applications for Funds, and Reports**
Authorize the Superintendent/President and the Assistant Superintendents/Vice Presidents as agents of the Board for revolving funds, payroll orders, warrant listings, applications for funds, and reports.
- 1.h Authorization of Superintendent/President and Assistant Superintendents/Vice Presidents as Agents of the Board of Trustees for Contracts**
Authorize the Superintendent/President and Assistant Superintendents/Vice Presidents as Agents of the Board of Trustees for Contracts
- 1.i. Approval of Management Group Beginning December 1, 2009, for One Year**
Approve the management group, as presented.
- Superintendent/President
 - Assistant Superintendent/Vice President, Administrative Services
 - Assistant Superintendent/Vice President, Student Learning
 - Assistant Superintendent/Vice President, Student Services
 - Executive Dean, North County Campus and South County Centers
 - Dean of Student Learning, Humanities
 - Dean of Student Learning, Sciences, Mathematics, Nursing and Physical Education/Athletics
 - Dean of Student Learning, Workforce and Economic Development or Interim
 - Executive Director, Human Resources and Labor Relations
 - Executive Director, Advancement / Foundation
- 2. Disabled Student's Program and Services (DSPS)**
Present for action, recommendations to the Board of Trustees regarding possible restructure, reductions, and/or eliminations within DSPS.
- 3. Curriculum**
Review and approve new curriculum and revisions recommended by the Curriculum Committee, as presented.
- 4. Superintendent/President; Recruitment**
Discuss options available to the District and instructions to Human Resources regarding the recruitment and selection of a new superintendent/president.
- 5. Contract of Employment, Assistant Superintendent/Vice President, Administrative Services**
Approve the proposed contract and salary for the Assistant Superintendent/Vice President, Administrative Services, as presented.
- 6. Selection of Bidders for NCC Learning Resource Center**
Present for approval, bidders for NCC Learning Resource Center
- 7. Public Employee Appointments**
Approve salary/wages for unrepresented employee appointments.
- 8. Revise One Classified Bargaining Unit Job Description; ESL/VESL Outreach Recruiter**
Present for action, one Classified Bargaining Unit Job Description.

9. Revise One Classified Bargaining Unit Job Description; Admissions and Records Technology Support Specialist

Present for action, one Classified Bargaining Unit Job Description.

10. Reclassification from Workforce, Economic Development and Community Programs Case Worker to Workforce and Economic Development Coordinator

Present for action, the reclassification of one position.

11. Reclassification from Computer Systems Administrator/Operator to Programmer

Present for action, the reclassification of one position.

12. Agenda Items for Next Meeting

A preliminary listing of proposed agenda items for the next regular board meeting scheduled for January 6, 2010.

BUSINESS AGENDA / INFORMATION ITEMS

13. Update on Hollister Bridge

An update on the progress/completion of the Hollister Bridge Replacement Project.

14. Quarterly Financial Status Report

A review of the CCFS - 311Q, quarter ending September 30, 2009.

15. College Planning and Budget Development

Toni Sommer will provide an update to the board regarding planning and budget development.

P. CONSENT AGENDA

NOTE: The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.

1. Consent Agenda Summary

A consolidated list of consent agenda items for review and approval.

2. Draft Minutes of the November 4, 2009 Regular Board Meeting

Approve the Draft Minutes of the SLOCCCD regular board meeting held on November 4, 2009, as presented.

3. Warrant Listings for November

Approve warrant listings, as presented.

10/28/2009	\$ 550,744.58
11/2/2009	\$1,605,729.34
11/4/2009	\$ 240,490.12
11/6/2009	\$ 239,237.38
11/13/2009	\$ 329,430.29
11/16/2009	\$ 79,093.11
11/18/2009	\$ 51,524.80
11/20/2009	\$ 768,287.85
11/25/2009	\$ 950,313.05
TOTAL	\$4,814,850.52

4. Approval of Payroll Orders for November 2009

Approve Payroll Orders, as presented.

Academic/Classified Hourly	\$ 215,599.35	302
Academic/Classified Monthly	\$3,516,577.19	839
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	\$3,732,176.54	1141

5. Gifts to the College

- Books (25 titles) donated by Claudia Haynes for use by the Library.
- Canvas stretcher bars donated by Jim Kosvanec, Stretcher Bar Warehouse, for use by the Fine Arts Department.
- A Celestron 8 inch reflector telescope donated by William Kandler for use by the Physical Science Department.
- Three boxes of textbooks donated by Kristi Kirkpatrick for use by the Library.
- A valve grinding refinishing machine donated by Richard Blake, Paso Robles Chevrolet/Cadillac for use by the Technology/Engineering Department.
- A 1993 C1500 Chevrolet truck donated by Justin Fontecchio for use by the Engineering /Technology Department.

6. Change Orders for the (Cultural and Performing Arts Center (CPAC))

Approve change orders (05-28, 05-29, 07-21, 08-16, 12-32, and 12-33) for the CPAC, totaling \$60,895.97, as presented.

7. Change Orders for the Hollister Bridge Replacement Project

Approve change orders (01-14, 01-15, 01-16, 01-17, 01-18, and 01-19) for the Hollister Bridge Replacement Project, totaling \$39,333.31, as presented.

8. Bids for Stage and Lighting Equipment

Approve recommended bid for stage and lighting equipment for the CPAC, as presented

9. Environmental Engineering, Consulting and Monitoring Services for the Cuesta College Sewer Main Replacement Project

Approve the recommended agreement with SWCA Environmental Consultants (Morro Group) for environmental engineering, consulting and monitoring services, as presented.

10. Engineering Services for the Cuesta College Sewer Main Replacement Project

Approve the recommended agreement with Wallace Group for engineering services, as presented.

11. Declaration of Surplus Equipment

Declare obsolete equipment as surplus, as presented.

Q. DISCUSSION**1. Board Discussion**

Board members will complete a regular Board meeting evaluation as part of the Board of Trustees self-evaluation process.

R. ADJOURNMENT

Unless otherwise announced, the next meeting of the Board of Trustees will be held on Wednesday, January 6, 2010 at 4:00 p.m., in building N2000 (cafeteria), North County Campus, 2800 Buena Vista Drive, Paso Robles, California.



Individual(s) who require Board of Trustees' notices, agendas, or other writings in appropriate alternative formats as required by §12132 of the Americans with Disabilities Act (ADA), are to contact Todd Frederick, Cuesta College President's Office, by telephone at 805.546.3118, by email at tfrederi@cuesta.edu, or by fax at 805.546.3907, within a reasonable time to respond to the request prior to a scheduled meeting.