



SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

ADOPTED BOARD MINUTES

Regular Meeting

May 7, 2008

4:00 p.m.

The Board of Trustees of the San Luis Obispo County Community College District met in Regular Session in Room 5401, Building 5000, Conference Center in the Cuesta College Student Center, San Luis Obispo Campus with members having received notice as prescribed by law.

- 1. Call to Order** The meeting was called to order by Board President, Patrick Mullen at 2:00 p.m.

- 2. Roll Call** Board Members Present
Mr. Patrick W. Mullen, President
Ms. Angela Mitchell, Vice President
Mrs. Gaye L. Galvan
Mrs. Marie Kiersch
Mr. Per C. Mathiesen

- 3. Approval of Agenda** **Motion to approve:** Mitchell — **Passed** by ~~consent~~ unanimous vote of those members present to approve the Agenda, as presented.

- 4. Recess to Closed Session** The Board recessed to Closed Session at 2:02 p.m.

- 5. Reconvene in Open Session & Pledge of Allegiance** The Board reconvened in Open Session at 4:00 p.m. Angela Mitchell led the pledge of allegiance.

BOARD MEMBERS PRESENT

Patrick W. Mullen, President
 Angela Mitchell, Vice President
 Gaye L. Galvan
 Per C. Mathiesen
 Marie Kiersch
 Richie Kline Student Trustee

ADMINISTRATION PRESENT

Toni Sommer, Interim Asst Supt / VP Admin Services
 Sandee McLaughlin Interim Asst Supt / VP Student Services, NCC and SCC
 Annette Loria, Exec Dir, HR and Labor Relations
 June Stephens, Exec Dir, Foundation / Institutional Adv
 Deborah Wulff, Dean
 Joy Chambers, Interim Dean
 Patrick Schwab, Interim Dean
 Gil Stork, Interim Dean

VISITORS PRESENT

Bob Mariucci	Patrick Schwab	Jill Ivey
Devon Hodgson	Peter Dill	Kevin Bontenbal
Beth-Ann Dumas	John Fetcho	Anthony Gutierrez
Janice House	Ethel Sosna	Haila Hafley-Kluver
Estalla Vazquez	Joy Chambers	Kris Wayland
Peter Dill	Terry Reece	Susan Harris
Chris Castro	Chris Green	Stacey Pointer
Olympo Garcia	Joe Vanherweg	Jay Chalfant
Gil Stork		Deb Wulff

6. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

- Board President Patrick Mullen announced the following actions taken in closed session.
- All classified/management appointments, resignations, retirements, and pre-retirement discipline/dismissal/release were approved as presented.
- All faculty appointments were approved as presented.
- Provided instructions regarding classified and faculty employee negotiations.
- Discussed existing litigation regarding workman compensation and make the following statement for the record:

“In the agenda for the regular meeting dated April 2, 2008 there was an entry describing existing litigation to be considered in closed session. One such case involved a lawsuit filed by Pamela Webb against the District. The agenda inferred there was an allegation of workers compensation fraud against Ms. Webb. Such an inference was an error on the part of the District. There is absolutely no allegation of fraud against Ms. Webb who was injured as a result of her employment with Cuesta College. The District apologizes to Ms. Webb for this error and sincerely hopes it has not caused her any further distress.”

- This statement was reviewed and agreed upon by counsel for all parties involved and fully addresses any concerns.

**Unrepresented SUPERINTENDENT / PRESIDENT
Employees**

Agency Negotiator: Patrick Mullen

Instructions Regarding Unrepresented Employees: Superintendent / President; evaluation

**Classified/
Management
Personnel
(Attachment)****CLASSIFIED/MANAGEMENT PERSONNEL**

Motion to Approve: Mitchell — **Passed** by general consensus unanimous vote of those members present to approve the following action pertaining to Classified/Management personnel:

Appointments, Classified/Management

- a. Short-term, Hourly Employees
- b. Accounting Technician II
- c. Custodian I
- d. Budget Accountant

- e. Division Department Assistant

Change in Status

None

Resignations

- a. Clerical Assistant II
- b. Athletic Trainer II
- c. Student Support Site Assistant, North County Campus
- d. Admissions & Records Technician
- e. Contracted Senior Campus Police Officer

Retirements/Pre-retirement

- a. Telecommunications, Lead Operator

Public Employee Discipline/Dismissal/Release

None

Academic Personnel
(Attachment)

ACADEMIC PERSONNEL

Motion to Approve: Galvan — **Passed** by ~~general consensus~~ unanimous vote of those members present to approve the following action pertaining to Academic personnel:

Appointments

- a. North County Campus Coordinator, Mathematics

Partial Leave of Absence Without Pay

None

Pre-Retirement Reduced Workload

None

Retirement

None

Public Employee Discipline/Dismissal/Release

None

Labor Negotiations/ Terms & Conditions

LABOR NEGOTIATIONS AND TERMS AND CONDITIONS OF EMPLOYMENT FOR REPRESENTED AND UNREPRESENTED EMPLOYEES

Instructions were given to the Superintendent/President regarding labor negotiations and terms and conditions of employment for represented and unrepresented employees.

- a. Agency Negotiator: Annette Loria
Instructions Regarding Classified Employees
- b. Agency Negotiator: Annette Loria
Instructions Regarding Academic Employees
- c. Agency Negotiator: Dave Pelham
Instructions Regarding Unrepresented Employees: Confidential, Managers, Supervisors
- d. Agency Negotiator: Patrick Mullen
Instructions Regarding Unrepresented Employees: Superintendent/President;

Litigation

EXISTING LITIGATION

- a. Conference with Legal Counsel, Existing Litigation (Subdivision (a) of Section 54956.9) One Case; Case number CV060418 - Pamela Webb v. SLOCCCD

A statement was made by the president of the board.

7. REPORTS FROM EMPLOYEE ORGANIZATIONS

- Academic Senate** Academic Senate Vice President, Beth-Ann Dumas presented the following to the Board:
- The senate has just completed their election of executive officers. Steve Leone is the new President, and Ms. Dumas will continue as Vice President. These individuals will serve out the terms of those previously vacated.
 - The senate continues to diligently work and move along with the accreditation self-study process. They have reviewed and passed two standards with two more scheduled for Friday's meeting.
 - This Friday will be the last dedicated to accreditation.
 - There has been much work completed regarding board policy.
- CCFT**
- No Report
- CCCUE** CCCUE President, John Fetcho presented the following to the Board:
- Invitations went out this morning via email to the CCCUE annual bbq on May 29 from 12:00 - 1:00 p.m.
 - Elections are underway for new officers, president, union advocate, treasurer and secretary. Announcements will be made at the bbq.
 - Mr. Fetcho queried as to the status of his request to polycom the board meeting to the North Campus. Dr. Pelham responded, indicating that it is being worked on.
- Management Senate** No Report

8. REPORTS FROM BOARD MEMBERS

- Trustee Mitchell** Trustee Mitchell presented the following to the board:
- The Paso Robles city schools meetings are valuable and worthy. They are attended by the presidents and VP's of local school boards, the city manager, chief of police and other trustees. They all discuss current events and activities in the community.
- Trustee Mullen** Trustee Mullen presented the following to the board:
- He attended the P16 breakfast with Jack O'Connell and then visited the child development center.
 - He attended the Business Advisory Mixer sponsored by the Foundation at the Botanical Gardens on April 7.
 - He attended the Foundation Annual Alum Awards Luncheon.
- Trustee Galvan** Trustee Galvan presented the following to the board:
- She attended the P16 kickoff for math. The keynote speaker was outstanding and the support for every level of education is phenomenal.
 - She attended the P16 breakfast with keynote speaker Jack O'Connell.
 - She attended the Women of Distinction Awards. The community greatly appreciates this event.
 - Congressman McCarthy nominated her to attend a women's leadership summit in Washington DC. Elaine Chao, Secretary of Labor was the keynote speaker. She said community colleges are the most overlooked segment in the education system. Cuesta College has many of the programs she discussed either in place or in planning. The Paso Robles city

schools meeting is another great program for planning for the future.

- She attended the SLOCOE classified employee of the year annual dinner on Monday evening. The employees are very appreciative.
- Her second grandson was born May 5, 2008

Trustee Mathiesen

Trustee Mathiesen presented the following to the board:

- It is a pleasure to participate in the planning and budget meetings. Everyone works together towards a common goal and much good work is being done

Trustee Kiersch

Trustee Kiersch presented the following to the board:

- She thanked Mr. Kline for his service on the board and said he had been a good representative of the students. It was an honor having him and he has shown appreciation for what he has learned.

Student Trustee Kline

Student Trustee Kline presented the following to the board:

- Last week was focus week for the student body with three days of events to improve awareness to culture, religion, and politics. Emphasis was on the Middle East.
- A band that primarily played Middle Eastern music came to the SLO campus and food was provided by Poulaka's.
- Different religious speakers were invited to campus. The turn out was not as well attended as he would have liked.
- The last day was the most successful day. Mike Shiley was invited to speak regarding his documentary film about Iraq. He and the film were well received. A question and answer followed the film which brought insight to the campus about Iraq.
- In March, six ASCC members went to Washington DC to attend a conference which focused on student advocacy. The highlight of the trip was presenting one of the workshops. He and Jacqueline James presented a workshop on conflict management and recruitment. It was delivered twice during the conference and was well received.
- They had an audience with Congresswoman Lois Capps. The discussion included suggestions for the Community College Caucus. She is very supportive. The group was also privileged to visit some key monuments and sites in and around Washington.
- Eight students attended the Spring Student Assembly. Workshops focused on shared governance.
- Mr. Kline said he has enjoyed his last year on the board and it was an invaluable experience for him. He introduced incoming ASCC President and Student Trustee Joe Vanherweg.
- Mr. Kline will continue at Cuesta for two more semesters and serve as a Student Ambassador to the Foundation.

9. Report from Supt/Pres (Attachment)

In addition to the following written report, Superintendent/President Dave Pelham presented the following to the Board:

- He recognized the Skills U.S.A team members and supporting faculty present in the audience.
- Ms. Sommer recognized John Stokes. He secured a grant to get all the trade programs at local high schools and Cuesta to be involved in Skills U.S.A. It was a goal to begin to compete competitively within five years. Cuesta College has competed in each of the four years since becoming eligible to compete. This year the team is going to Nationals with the second largest collection of medal winners in state competition.
- Electronics is included this year. A Cuesta student who was supposed to be

part of a two-person team competing at state. His partner was unable to attend and he was allowed to participate but only with an accumulation of half of the possible scoring points allowed. With this disadvantage he still received a gold medal. The caliber and breadth of student is outstanding this year.

- She recognized faculty Mike Fontes, Ron McDonald, Rob Thoresen, and Gary Villa for their superb leadership and tutelage.
- The Team presented a gold medal to the Superintendent / President.
- Dr. Pelham thanked Trustee Mitchell for hosting a reception in his honor.
- The ACCJC conducted a follow-up visit to the College's progress report in April. The exit conversation he had with the team was positive. They recognized the amount of work the college had done and appreciated the professionalism displayed in responding to its concerns.
- A highlight for Dr. Pelham since arriving was the college hosting the special Olympics. It is remarkable to witness the enthusiasm and effort displayed by the athletes.

FOUNDATION

The Cuesta College Foundation has received gifts in cash, pledges, real and personal property, and non-cash gifts that supplant cash totaling \$181,860.80 for the month of March 2008.

- 10. Communication (Attachment)** **NOTE:** Members of the Board of Trustees and/or the Superintendent/ President may report the receipt of various items of correspondence that may be of interest to the College District.

None

11. Reports

Foundation Quarterly Report

Executive Director, Institutional Advancement/Foundation presented the following to the board:

- A power point presentation was shown.
- The statewide foundation announced the largest gift to community colleges ever made for \$70 million dollars.
- Recognized Richie Kline and his appointment as a student ambassador.
- Institutional Advancement received eight awards at the annual CCPRO conference.
- The name for Cuesta College publication *Connections* is changing to *The Cuesta College News* beginning with the next issue.
- Trustee Mitchell's reception was very successful.
- The annual alum President's Award went to Dan and Alberta Deutsche.
- A consolidated list of gifts was presented.

Trustee Mullen added that the Skills U.S.A is the talk of many Foundation events by many members of the community.

Latino Leadership Network Conference

Estella Vasquez presented the following to the board.

- Ms. Vazquez is the president of the Cuesta Chapter of the Latina Leadership Network (LNN)
- A power point presentation was shown.
- She recognized Glenda Moscoso for her contribution to the presentation. She is also the state treasurer.
- The LNN started in 1987. Many Latinas are unaware of the educational opportunities available to them. These conferences are very valuable in educating hundreds of young women about these opportunities.

- Ms. Vazquez defined the Network's mission, vision, and goals.
- She coordinated this year's event and her goal was to take all of Cuesta's Latinas to the conference. She thanked all those involved who provided assistance in making that happen.
- Six different cultures were represented.
- They met Interim State Chancellor Diane Woodruff and Dolores Huerta who co-founded the National Farm Workers Association with Ceasar Chavez. Dolores is an incredible roll model for these young women.
- Janet Flores received the Madrina Award. This award recognizes the efforts of Latinas who have contributed their time and energy toward promoting the interest of Latinas in the California Community College system. Madrinas are individuals who demonstrate outstanding leadership skills and provide guidance and mentorship toward all Latinas.
- Ms. Vazquez thanked the Cuesta College Foundation, the ASCC, the CDSEC and especially Sandee McLaughlin and Ed Maduli for their support.
- The Network has established an account with the Foundation and will continue to have fund raising events. Anyone can join at www.latinaleadershipnetwork.org.
- Responding to Trustee Mullen, Ms. Vazquez confirmed that this was the 21st statewide conference since 1987. The Cuesta Chapter was established in 2003. They meet once a month during lunch. It is a great opportunity for students who become empowered to strive towards their goals.

12. Hearing of the Public

None

BUSINESS AGENDA ACTION / DISCUSSION ITEMS
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- | | |
|---|---|
| 1. Curriculum Recommendations
<i>(Attachment)</i> | <p>Motion to approve: Mitchell — Passed by general consensus <u>unanimous vote</u> of those members present to approve the curriculum committee's recommendations, as presented.</p> <p>Curriculum Committee Chair, Kevin Bontenbal presented the following information to the board:</p> <ul style="list-style-type: none"> • Key changes are in the naming of certificates. Certificates consisting of less than 18 units are Certificates of Specialization. Certificates consisting of more than 18 units are Certificates of Achievement. • He will be advising on a curriculum handbook over the summer. |
| 2. Reaffirmation of the Role of the Student Board Member
<i>(Attachment)</i> | <p>Motion to approve Kline — Passed by general consensus <u>unanimous vote</u> of those members present to reaffirm the role of the Cuesta College Student Board Member to the SLOCCCD Board of Trustees, as presented.</p> |
| 3. Board Resolution No. 08-07 Recognizing Richie Kline, Student Trustee to the San Luis Obispo County Community College District Board of Trustees
<i>(Attachment)</i> | <p>Moved: Mitchell — Passed by unanimous roll call vote of those members present to approve Resolution 08-07, as presented.</p> <ul style="list-style-type: none"> • Dr. Pelham read the resolution. • Dr. Pelham acknowledged Trustee Kline's contribution to the board and presented him with a plaque of special recognition for his service as Student Trustee. <p><u>Ayes – Mitchell, Mathiesen, Galvan, Kiersch, Mullen, Kline</u></p> <p><u>Nays – None</u></p> |

**4. Board Resolution
No. 08-08
Recognizing
Classified School
Employee Week;
May 19 – 23, 2008
(Attachment)**

Motion to approve: Mathiesen — **Passed** by unanimous roll call vote of those members present to approve Resolution 08-08, as presented.

- CCCUE President John Fetcho read the resolution.
- Trustee Mullen thanked John Fetcho for bringing this resolution to the board and offered his confident appreciation to all the classified employees who keep things moving at Cuesta College and recognized them as an integral part of its success.

Ayes – Mitchell, Mathiesen, Galvan, Kiersch, Mullen, Kline

Nays – None

**5. RN Program
Selection Criteria**

Motion to approve: Mitchell — **Passed** by ~~general consensus~~ of those members present, Trustee Kiersch dissenting, to approve the proposed RN Program Selection Criteria, as presented.

Dean of Student Learning Deb Wulff presented the following to the board:

- Cuesta College has two labs, 1) North County, 2) SLO Campus.
- The College offers 13 programs in nursing/allied health.
- The College deals with 11 separate accrediting bodies for all the programs.
- Over 800 students are served each year.
- Clinical sites include Santa Barbara and Monterey Counties.
- Labs are severely impacted.
- The criteria is based on the Chancellor's formula.
- The only new item in the formula is the proposed assessment testing.
- All remaining criteria already exist.
- A qualified applicant pool will eliminate a wait list and be more responsive to legislative changes. It also ensures the college qualifies for grants.
- The last applicants in the pool prior to the moratorium just had their orientation. Some students are on hold for 4 years.
 - Responding to Trustee Kiersch, Linda Harris said 40 percent of students are attending through grants from the Chancellor's office. The total amount is approximately \$400,000.00 in grant funding. Ed Maduli said grants are applied for annually. A current grant is pending that will fund increased enrollment for two years. Hospitals provide matching funds in the amount of \$89,000.00 per year. That amount is received from each of the 5 participating hospitals. Money also comes from the Cuesta College Foundation. The matching funds are provided in return for local hiring.
- The program recently went through an accreditation visit from the Board of Registered Nursing and received no findings.

**6. Basic Skills
Initiative**

Motion to approve: Galvan — **Passed** by ~~general consensus~~ unanimous vote of those members present to certify the Cuesta College Basic Skills Initiative, as presented.

- Dr. Pelham thanked Stacey Pointer for her outstanding work and dedication to this project.
- Ms. Pointer said it was an exciting process, getting around the campus and speaking with various individuals and gathering as much feedback as possible.
- The purpose is to identify the baseline measure for basic skills and ESL issues. It is designed to help the college improve student access, retention and success.

- Having a centralized program can mean having one umbrella department or all of core skills and ESL is in one department. It really means working together more closely to serve different areas keeping dialogue open, and better serving the students.
7. **Board Policy Review (Amendment) – BP 6090 San Luis Obispo County Community College District / Cuesta College – Refund of Fees**
- Motion to approve:** Mathiesen — **Passed** by ~~general consensus~~ unanimous vote of those members present to approve the amendment to BP 6090, as presented.
- Ed Maduli said this issue deals w/ banner and how to align non-resident fees.
 - The policy will be brought back to the board with a full re-write at a later time. This amendment only effects non-resident fee applications for banner and facilitates registration in the fall.
8. **Board Policy Review (new/revision) – BP 4225 San Luis Obispo County Community College District / Cuesta College – Course Repetition**
- The board agreed by consensus to place this item on the next regular agenda for continued review.
- Sandee McLaughlin thanked Todd Frederick for the dedicated work on board policy in particular the short lead time afforded to those presented to the board this evening.
 - They are based on College League templates and A&R has discussed this issue with the auditors. It focuses on standards for substandard grades.
 - There was confusion as to the format of the item and its content with regard to what had been agreed to by the Academic Senate. The item will be thoroughly reviewed and corrected as required.
9. **Board Policy Review (new) – BP 4230 San Luis Obispo County Community College District / Cuesta College – Grading and Academic Record Symbols**
- The board agreed by consensus to bring this item on the next regular agenda for continued review.
- Ms. McLaughlin asked Beth-Ann Dumas to speak to this issue.
 - This issue was presented to the entire faculty. The vote came back tied. The Academic Senate created a sub-committee to look at both sides of the issue.
 - Open meetings were held to hear from students.
 - The (+) system passed with an option to use or not use. The (C-) was not an option as prohibited by the Chancellor's office. The (C-) is an average, not a grade.
 - Gil Stork said it all revolves around a (C) being 2.0 and a (C-) a 1.7. The system wants to nullify it.
10. **Board Policy Review (cancel) – BP 5158 – Pass/No Pass Grading**
- The board agreed by consensus to bring this item on the next regular agenda for continued review.
11. **Board Policy Review (new/revision) – BP 4250 San Luis Obispo County Community College District / Cuesta College – Probation / Dismissal**
- The board agreed by consensus to bring this item on the next regular agenda for continued review.
- Toni Sommer commented that this all has been thrown at the Academic Senate very quickly as a result of changes in Title 5. The changes are driving the issues and it is not the inability or failure by any one group to act.

- 12. Faculty Emeritus Status** **Motion to approve:** Galvan — **Passed** by ~~general consensus~~ unanimous vote of those members present to approve the recommendations for faculty emeritus status, as presented.
- 13. Management/Classified Emeritus Status** **Motion to approve:** Galvan — **Passed** by ~~general consensus~~ unanimous vote of those members present to approve the recommendations for management/classified emeritus status, as presented.
- 14. Interagency Service Agreement** **Motion to approve:** Mitchell — **Passed** by ~~general consensus~~ unanimous vote of those members present to approve the interagency service agreement, as presented.
- Mr. Maduli said the options had run out regarding the interim assignment of a Director of Public Safety.
 - Carol Montgomery of the CalPoly Police Department will provide her services to fill the position on an interim bases.
 - Dr. Pelham agreed it was an issue that could not be postponed.
- 15. Susan Dressler Consulting Agreement** **Motion to approve:** Galvan — **Passed** by ~~general consensus~~ unanimous vote of those members present to approve the amendment to Susan Dressler's consulting agreement, as presented.
- 16. Meyers Allison, LLP Professional Services Agreement** **Motion to accept:** Mitchell — **Passed** by ~~general consensus~~ unanimous vote of those members present to accept Meyers Allison LLP Professional Services Agreement, as presented.
- 17. Agenda Items for Next Meeting** A preliminary listing of proposed agenda items for the June 4, 2008 Board meeting as determined, is being presented for review.

***BUSINESS AGENDA
INFORMATION ITEMS***

- 18. College Planning and Budget Development** Ed Maduli presented the following to the board:
- The Planning & Budget Committee has been wrestling with strategies to deal with the deficit issues. Open forums were held and the results were presented to planning & budget.
 - They are moving towards a strategy to balance the budget for 2008-2009.
 - The report on the first apportionment (P1) indicates property tax shortfalls are increasing. It results in a \$750,000.00 liability for Cuesta.
 - The governor's May revise will present more detail.
 - Dr. Pelham indicated AB2277, which provided property tax backfill, had been suspended until after the May revise. That would help this year with planning already done. Approximately \$700,000.00 could be applied to next year with the approval of the Bill.

CONSENT AGENDA

NOTE: The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.

1. Consent Agenda **Motion to approve:** Mathiesen — **Passed** by ~~general consensus~~ unanimous vote of those members present to approve the consent agenda, as presented.

2. Approval of Minutes Adopt the Minutes of the Regular Board Meeting of April 2, 2008, as presented.
(Attachment)

3. Approval of Warrant Listings Approve warrant listings, as presented:

3/28/2008	\$	1,137,048.61
3/31/2008	\$	247,803.19
4/2/2008	\$	253,546.17
4/7/2008	\$	264,085.11
4/9/2008	\$	171,002.40
4/14/2008	\$	154,192.87
4/16/2008	\$	127,754.78
4/21/2008	\$	222,433.10
4/23/2008	\$	757,949.93
4/28/2008	\$	60,074.77
TOTAL		\$ 3,395,890.93

4. Approval of Payroll Orders Approve Payroll Orders, as presented.

Academic/Classified Hourly	No.	495	\$325,854.94
Academic/Classified Monthly	No.	824	\$3,436,691.18
Total		1319	\$3,762,546.12

5. Approval of Gifts to the College **Gifts to the College**
Accept the gifts to the college as presented.

- a. A \$25.00 gift card donated by Vons (SLO) for use as a gift item at the financial aid fair “Show me the Money”.
- b. A gift basket donated by Trader Joe’s for use as a gift item at the financial aid fair “Show me the Money”.
- c. A \$15.00 gift certificate donated by The Cakery for use as a gift item at the financial aid fair “Show me the Money”.
- d. A \$45.00 gift certificate donated by Taco Temple for use as a gift item at the financial aid fair “Show me the Money”.
- e. Gift certificates donated by Subway for use as a gift item at the financial aid fair “Show me the Money”.
- f. A \$20.00 gift certificate donated by Spencer’s Fresh Market for use as a gift item at the financial aid fair “Show me the Money”.
- g. A \$25.00 gift certificate donated by Scolari’s for use as a gift item at the financial aid fair “Show me the Money”.
- h. A \$15.00 gift certificate donated by The Morro Bay Coffe Co. for use as a gift item at the financial aid fair “Show me the Money”.
- i. A \$35.00 gift certificate donated by Mondéo Pronto for use as a gift item at the financial aid fair “Show me the Money”.

- j. Gift certificates valued at \$100.00 donated by McDonalds for use as a gift item at the financial aid fair "Show me the Money".
- k. A \$25.00 gift certificate donated by Le Ciel Crepe Cafe for use as a gift item at the financial aid fair "Show me the Money".
- l. A \$13.00 gift certificate donated by Jamba Juice for use as a gift item at the financial aid fair "Show me the Money".
- m. A \$20.00 gift certificate donated by Froggie's for use as a gift item at the financial aid fair "Show me the Money".
- n. Two \$50.00 gift certificates donated by Food 4 Less for use as a gift item at the financial aid fair "Show me the Money".
- o. A \$5.00 gift certificate donated by ExpressOYourself for use as a gift item at the financial aid fair "Show me the Money".
- p. Twenty \$3.00 gift certificates donated by Carl's Jr. for use as a gift item at the financial aid fair "Show me the Money".
- q. Three \$10.00 gift cards donated by Burger King for use as a gift item at the financial aid fair "Show me the Money".
- r. A \$10.00 gift certificate donated by Boo Boo Records for use as a gift item at the financial aid fair "Show me the Money".
- s. A \$45.00 gift basket donated by Ben Franklin's for use as a gift item at the financial aid fair "Show me the Money".
- t. Taco tickets valued at \$110.00 donated by Baja Fresh for use as a gift item at the financial aid fair "Show me the Money".
- u. A \$20.00 gift card donated by Albertson's (SLO) for use as a gift item at the financial aid fair "Show me the Money".
- v. A \$25.00 gift card donated by Albertson's (Morro Bay) for use as a gift item at the financial aid fair "Show me the Money".
- w. A \$15.00 gift card donated by Vons (Paso) for use as a gift item at the financial aid fair "Show me the Money".
- x. A \$25.00 gift card donated by Vons (Atascadero) for use as a gift item at the financial aid fair "Show me the Money".
- y. One hundred three taco tickets donated by Taco Bell for use as a gift item at the financial aid fair "Show me the Money".
- z. Gift certificates valued at \$80.00 donated by Subway (Paso) for use as a gift item at the financial aid fair "Show me the Money".
- aa. A \$25.00 gift card donated by Spencer's Fresh Markets (Atascadero) for use as a gift item at the financial aid fair "Show me the Money".
- bb. Thirty guest cards valued at \$30.00 donated by McDonalds (Paso) for use as a gift item at the financial aid fair "Show me the Money".
- cc. A \$20.00 gift card donated by Baskin Robbins for use as a gift item at the financial aid fair "Show me the Money".
- dd. Four \$10.00 gift certificates donated by A&W (Atascadero) for use as a gift item at the financial aid fair "Show me the Money".
- ee. A \$25.00 gift card donated by Albertson's (Atascadero) for use as a gift item at the financial aid fair "Show me the Money".
- ff. A \$15.00 gift card donated by Albertson's (Paso) for use as a gift item at the financial aid fair "Show me the Money".
- gg. A children's playhouse donated by John D. Braun for use by the Human Development/Children's Development Center.
- hh. Clothing donated by Stacey Tevis for use by Human Development/Childhood

- 6. Board Policy Review (new) – BP 3720 San Luis Obispo County Community College District / Cuesta College – Computer and Network Use** Approve the draft proposal of Board Policy 3720 San Luis Obispo County Community College District / Cuesta College – Computer and Network Use, as presented.
- 7. Create Two New Job Descriptions – Management Designation** Approve the draft proposal of Board Policy 6100 San Luis Obispo County Community College District / Cuesta College - Delegation of Authority.
- 8. Change Orders for the Theater Arts Building** Approve Change Order Nos. 04-02, 06-03, 07-05, 12-02, 12-03, 12-04, 12-06, 12-07 for the Theater Arts Building for \$5,474.00, \$8,893.90, \$3,741.81, \$0.00, \$6,876.00, \$1,912.00, \$11,674.00, and \$5,199.00 respectively, as presented.
- 9. Declaration of Surplus Equipment** Declare equipment as surplus and approve of its disposal, as presented.

Q. DISCUSSION

1. What went well?
- Trustee Mathiesen – Closed session was brief.
 - Trustee Galvan – There were no contentious issues.
 - Trustee Kiersch – The meeting moved well.
 - Trustee Mullen – Thought he could navigate through the agenda more efficiently.

Question 2.

- The board plans on setting its expectations for regular reports on institutional performance from the chief administrator during the next board retreat which is being planned.

ADJOURNMENT

Adjournment The meeting was adjourned at 6:20 p.m. Unless otherwise announced, the next meeting of the Board of Trustees will be held on Wednesday, June 4, 2008, in Room 5401 of the Conference Center in the Cuesta College Student Center, Cuesta College San Luis Obispo Campus, and San Luis Obispo, California.

Dave Pelham
Superintendent/President