



SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

ADOPTED BOARD MINUTES

Regular Meeting
Board Workshop/Retreat
July 29, 2008 – 10:00 a.m.

The Board of Trustees of the San Luis Obispo County Community College District met in the San Luis Obispo County Office of Education Board Room, 3350 Education Drive, San Luis Obispo, California; members having received notice as prescribed by law.

- 1. Call to Order** The meeting was called to order by Board Vice President, Angela Mitchell at 9:05 a.m.

- 2. Roll Call** Board Members Present
Mr. Patrick W. Mullen, President (Arrived 10:15 a.m.)
Ms. Angela Mitchell, Vice President
Mrs. Gaye L. Galvan
Mrs. Marie Kiersch (Absent)
Mr. Per C. Mathiesen

- 3. Approval of Agenda** **Motion to approve:** Mathiesen — **Passed** by unanimous vote of those members present to approve the Agenda, as presented.

- 4. Recess to Closed Session** The Board recessed to Closed Session at 9:07 a.m.

- 5. Reconvene in Open Session** The Board reconvened in Open Session at 10:00 a.m.

- 6. Oath of Office** Dr. Pelham administered the Oath of Office to 2008-2009 Student Trustee, Joe Vanherweg

- 7. Pledge of Allegiance** Dr. Pelham led the pledge of allegiance.

BOARD MEMBERS PRESENT

Patrick W. Mullen, President (Arrived 10:15 a.m.)
Angela Mitchell, Vice President
Gaye L. Galvan
Per C. Mathiesen
Joe Vanherweg, Student Trustee

ADMINISTRATION PRESENT

Annette Loria, Exec Dir, HR and Labor Relations
June Stephens, Exec Dir, Foundation / Institutional Adv
Deborah Wulff, Dean
Gil Stork, Interim Dean

VISITORS PRESENT

Kevin Bontenbal

Allison Merzon

Stephan Gunsaulus

8. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

Board Vice President Angela Mitchell announced the following actions taken in closed session.

- All classified/management appointments were approved as presented.
- All faculty appointments were approved as presented.
- Approved contracts for Assistant Superintendent/Vice President, Student Learning and Assistant Superintendent/Vice President, Student Services
- Approved interim contracts for Interim Dean, Interim Chief of Police and Interim Police Sergeant.

Unrepresented Employees SUPERINTENDENT / PRESIDENT

Agency Negotiator: Patrick Mullen

Instructions Regarding Unrepresented Employees: Superintendent / President; evaluation

Classified/ Management Personnel (Attachment)**CLASSIFIED/MANAGEMENT PERSONNEL**

Motion to Approve: Galvan — **Passed** by unanimous vote of those members present to approve the following action pertaining to Classified/Management personnel:

Appointments, Classified/Management

- a. Short-term, Hourly Employees
- b. Accounting Technician I
- c. Supervisor Tutorial Services
- d. Dean of Student Learning, Arts, Humanities, and Social Sciences

Change in Status

None

Resignations

- a. Network Technician

Retirements/Pre-retirement

None

Public Employee Discipline/Dismissal/Release

None

Academic Personnel (Attachment)**ACADEMIC PERSONNEL**

Motion to Approve: Galvan — **Passed** by unanimous vote of those members present to approve the following action pertaining to Academic personnel:

Appointments

- a. Summer 2008 Session Appointments

Partial Leave of Absence Without Pay

None

Pre-Retirement Reduced Workload

None

Retirement

None

Public Employee Discipline/Dismissal/Release

None

Labor Negotiations/ Terms & Conditions

LABOR NEGOTIATIONS AND TERMS AND CONDITIONS OF EMPLOYMENT FOR REPRESENTED AND UNREPRESENTED EMPLOYEES

Instructions were given to the Superintendent/President regarding labor negotiations and terms and conditions of employment for represented and unrepresented employees.

- a. Agency Negotiator: Annette Loria
Instructions Regarding Classified Employees
- b. Agency Negotiator: Annette Loria
Instructions Regarding Academic Employees
- c. Agency Negotiator: Dave Pelham
Instructions Regarding Unrepresented Employees: Confidential, Managers, Supervisors; Assistant Superintendent/Vice Presidents; Contracts, Interim Contracts

9. REPORTS FROM EMPLOYEE ORGANIZATIONS

Academic Senate	No Report
CCFT	No Report
CCCUE	No Report
Management Senate	No Report

10 REPORTS FROM BOARD MEMBERS

Trustee Mitchell	No Report
Trustee Mullen	No Report
Trustee Galvan	Trustee Galvan presented the following to the board: <ul style="list-style-type: none"> • Toni Sommer met with representatives of the San Luis Obispo County Sheriffs Department regarding the closing of the boys school in North County. This could be an asset to facilities. • Everyone with whom Ms. Galvan spoke lauded Ms. Sommer and was impressed with her.
Trustee Mathiesen	No Report
Trustee Kiersch	Absent
Student Trustee	No Report

11. Report from Supt/Pres (Attachment)

The Superintendent/President provided not written report but gave the board the following update:

- He attended the AACC President’s Conference in Kennebunkport, Maine

- Responding to Ms. Galvan, Dr. Pelham said all but two of the states in attendance were having major budget issues, Wyoming and Maine. Thirty states were represented.
- He traveled to Boulder, Colorado along with members of the San Luis Obispo Chamber of Commerce to discuss how they approached economic development and how they interacted with local colleges. Boulder doesn't embrace the local community college and the local university chancellor did not know the name of the college.
- He had the opportunity to meet the Colorado state president in Maine and further discuss this issue.

FOUNDATION

The Foundation has received \$128,585.42 and \$762,747.31 in cash, pledges, real and personal property, and non-cash gifts that supplant cash, respectively for the months of May and June 2008.

- 12. Communication (Attachment)** **NOTE:** Members of the Board of Trustees and/or the Superintendent/ President may report the receipt of various items of correspondence that may be of interest to the College District.

The board received correspondence from recipients of the Grace Strange Nursing Scholarship for 2008-2009, thanking them for their generosity.

13. Reports

None

14. Hearing of the Public

None

BUSINESS AGENDA ACTION / DISCUSSION ITEMS
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- | | |
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| <p>1. Tentative Agreement Between the San Luis Obispo County Community College District (District) and the Cuesta College Federation of Teachers (CCFT) for the period July 1, 2007 through June 30, 2008</p> | <p>Motion to approve: Galvan — Passed by unanimous vote of those members present to approve the tentative agreement between SLOCCCD and CCFT, as presented.</p> |
| <p>2. Salary Schedule Increases for Faculty</p> | <p>Motion to approve: Mitchell — Passed by unanimous vote of those members present to approve the salary schedule increase for faculty, as presented.</p> <p>Mr. Maduli reported that the faculty would receive the increase in the August 1 payroll and that it would include a retro payment for January 2008 through July 2008.</p> |
| <p>3. Agenda Items for Next Meeting</p> | <p>The board agreed by general consensus to the proposed agenda items for August 3, 2008 with the addition of:</p> <ul style="list-style-type: none"> • Termination of Agreement by convenience between SLOCCCD and PSMS |

- Rejection of Bids for HVAC for building 3100/3200
- A report providing an update on the Foundation Governing Board

TRANSITION TO BOARD WORKSHOP

ACTION / DISCUSSION ITEMS

- 4. The Governing Board’s Role; The President’s Role; Board Self-Evaluation; Evaluation of the President** Professional consultant and former Community College League Director of District Services, Cindra Smith facilitated discussions addressing the following topics:
- Functioning as a unit
 - Supporting the decisions of the board as a whole
 - Delegation to the CEO/President
 - Policy
 - Clear and transparent communication
 - Interaction with constituents
 - Email
 - United in purpose
 - Decorum (meetings)
 - Professionalism
 - Board Self-Evaluation
 - CEO Evaluation
- 5. Strategic Planning** Dr. Pelham outlined his proposed process for strategic planning
- Five-year plan, adjusted appropriately every year.
 - Planning will begin through campus forums
 - Maximize outreach to faculty, staff, and constituents
 - Review Vision, Mission, Values
 - Unified vision
 - Addition of element of function
 - Develop goals to measure milestones and success
 - Develop activities to support goals – performance based
 - Process begins immediately (fall semester)
 - Complete forums and summaries by end of fall semester 08-09
 - Complete goals by end of spring semester 08-09

CONSENT AGENDA

NOTE: The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member **may vote** on any of the items listed under Consent Agenda.

- 1. Consent Agenda** **Motion to approve:** Galvan — **Passed** by unanimous vote of those members present to approve the consent agenda, as presented.
- 2. Approval of Minutes (Attachment)** Adopt the Minutes of the Special Board Meeting of June 25, 2008, as presented.
- 3. Approval of Warrant Listings** Approve warrant listings, as presented:
- | | |
|-----------|---------------|
| 6/2/2008 | \$ 317,615.80 |
| 6/4/2008 | \$ 957,839.43 |
| 6/9/2008 | \$ 77,725.02 |
| 6/11/2008 | \$ 854,311.24 |
| 6/16/2008 | \$ 123,948.97 |

6/18/2008	\$	175,245.78
6/23/2008	\$	504,815.43
6/27/2008	\$	902,272.40
Total	\$	3,913,774.07

4. Approval of Payroll Orders Approve Payroll Orders, as presented.

Academic/Classified Hourly	No.	\$	325,793.51	505
Academic/Classified Monthly	No.	\$	2,064,091.05	555
		Total	\$2,389,884.56	1060

5. Approval of Gifts to the College

Gifts to the College

Accept the gifts to the college as presented.

- a. Books donated by Austin O'dell for use by the Library.
- b. Art magazines and books donated by Richard Baker for use by the Library.
- c. Books and magazines donated by Beth Wimer for use by the Library.
- d. Books donated by Suzanne B. Roth for use by the Library.

ADJOURNMENT

Adjournment The meeting was adjourned at 2:15 p.m. Unless otherwise announced, the next meeting of the Board of Trustees will be held on Wednesday, August 6 2008, in Room 5401 of the Conference Center in the Cuesta College Student Center, Cuesta College San Luis Obispo Campus, and San Luis Obispo, California.



Dave Pelham
Superintendent/President