



SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

AGENDA

Regular Meeting
December 13, 2006
4:00 p.m.

TIME: 2:00 p.m.—Call to Order/Recess to Closed Session

Room 5402/Building 5000/Conference Center, Cuesta College Student Center/San Luis Obispo Campus

TIME: 4:00 p.m.—Reconvene in Open Session

Room 5401/Building 5000/Conference Center in the Cuesta College Student Center/San Luis Obispo Campus

The meeting of the Board of Trustees will be called to order and immediately recessed to a Closed Session. The Board will reconvene to an Open Session, which is open to the public.

A. CALL TO ORDER

B. ROLL CALL: ESTABLISHMENT OF QUORUM

- Ms. Angela Mitchell, President
- Mr. Patrick W. Mullen, Vice President
- Mrs. Marie Kiersch
- Mr. Per C. Mathiesen
- Mrs. Gaye L. Galvan

C. APPROVAL OF AGENDA

OATH OF OFFICE

The Oath of Office will be administered to returning Board member Marie Kiersch by President Marie Rosenwasser. Returning Board member Patrick Mullen was sworn in prior to the convening of this meeting. (Oaths of Office filed as Attachments A, and B, respectively, to the permanent file copy of the minutes.)

D. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

E. RECESS TO CLOSED SESSION

NOTE: The Board will consider and may act upon any of the following items in Closed Session. Any action taken will be reported publicly at the end of the Closed Session as required by law.

1. Classified/Management Personnel Actions

Appointments, Classified

- a. Short-term, Hourly Employees
- b. Skilled Maintenance: HVA/C-R II, Maintenance, Operations and Grounds
- c. Groundskeeper, Maintenance, Operations and Grounds
- d. Custodian I, Maintenance, Operations and Grounds

- e. Director of Workforce, Economic Development and Community Programs
- f. Instructional Assistant, Learning Resources
- g. Division/Department Assistant, Physical Education/Athletics
- h. Director of Small Business Development Center

Request for Voluntary Reduction

- a. Programmer/Analyst, Computer Services

Resignations

- a. Community Programs Assistant/Receptionist, Community Programs
- b. Mail Clerk/Messenger, General Services
- c. Administrative Assistant, Institutional Advancement/Foundation
- d. Children's Center Instructional Assistant, Children's Center

Retirements

- a. Human Resources Technician, Human Resources
- b. Community Programs, coordinator, Community Programs
- c. Custodian I, Operations and Grounds

Public Employee Discipline/Dismissal/Release

None

2. Academic Personnel Actions

Appointments

- a. Faculty Professional Development Coordinator

Resignations/Retirements

None

Public Employee Discipline/Dismissal/Release

NONE

3. Existing Litigation

- a. Conference with Legal Counsel, Existing Litigation, Significant Exposure to Litigation Pursuant to Government Code 54596.9(a) Two Cases

4. Conferences with Labor Negotiators

- a. Agency Negotiator: Annette Loria
Instructions Regarding Classified Employees
- b. Agency Negotiator: Ed Maduli
Instructions Regarding Academic Employees
- c. Agency Negotiator: Angela Mitchell
Instructions Regarding Unrepresented Employee: Superintendent/President
- d. Agency Negotiator: Angela Mitchell
Instructions Regarding Unrepresented Employees: Confidential, Managers, Supervisors;
Administrator Contract Review; Contract of Employment

F. RECONVENE IN OPEN SESSIONBoard of Trustees

Ms. Angela Mitchell, President
 Mr. Patrick W. Mullen, Vice President
 Mrs. Gaye L. Galvan
 Mrs. Marie Kiersch
 Mr. Per C. Mathiesen
 Mr. Bart Gant, Student Trustee (Advisory Vote)

Administration

Dr. Marie E. Rosenwasser
 Mr. Dan Chacón
 Mr. Ed Maduli
 Mr. Harry Schade
 Ms. Sandee McLaughlin
 Ms. Roanna Bennie
 Ms. Anna Davies
 Ms. Toni Sommer

G. PLEDGE OF ALLEGIANCE**H. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION****I. REPORTS FROM EMPLOYEE ORGANIZATIONS**

1. Ms. Allison Merzon, Academic Senate President
2. Ms. Marilyn Rossa, Cuesta College Federation of Teachers (CCFT) President
3. Mr. John Fetcho, Cuesta College Classified United Employees (CCCUE) President
4. Mr. Bob Mariucci, Management Senate President

J. REPORTS FROM BOARD MEMBERS

NOTE: Each member of the Board of Trustees may report about various matters involving the College District. There will be no Board discussion except to ask questions or refer matters to staff, and no action will be taken unless the item becomes part of a subsequent agenda.

K. REPORT FROM SUPERINTENDENT/PRESIDENT

NOTE: The Superintendent/President or designee may report to the Board of Trustees about various matters involving the College District. There will be no Board discussion except to ask questions or refer matters to staff, and no action will be taken unless the item becomes part of a subsequent agenda.

1. Report from the Superintendent/President

President Marie Rosenwasser will provide an update on recent events or activities on campus and other items of interest.

2. Cuesta College Foundation Gifts

The Foundation has received \$72,600.99 in cash, pledges, real and personal property, and non-cash gifts that supplant cash for the month of October 2006.

L. COMMUNICATIONS

NOTE: Members of the Board of Trustees and/or the Superintendent/President may report the receipt of various items of correspondence that may be of interest to the College District.

1. City of Paso Robes

President Rosenwasser will present the Mayor's request for suggestions from Cuesta College regarding critically important city goals.

2. Community College League of California (CCLC)

President Rosenwasser will present CCLC correspondence regarding the election of the California Community College Trustees Board.

M. REPORTS**Cuesta College Department of Public Safety**

Director of Public Safety/Cuesta College Chief of Police Pete Sysak and staff will update the Board on services and activities of the College's Public Safety Department.

N. PUBLIC COMMENT

NOTE: The public may address the Board of Trustees on any matter pertaining to the College District that is not on the agenda. The public may also address the Board on each of the remaining items on the agenda. Comments will generally be limited by the President of the Board of Trustees to three (3) minutes per item. If a large number of individuals wish to speak on a specific item, the Board may limit total input to thirty (30) minutes on any item. Individuals wishing to speak are asked to complete a request card and hand it to the Board secretary.

O. BUSINESS AGENDA**ACTION ITEMS****1. Audit Reports for District, Bookstore and Associated Students for Fiscal Year 2005-2006**

Accept the final audit reports for the District, Bookstore and Associated Students for Fiscal Year 2005-2006, as presented.

The next nine items (#2 through #10) are related to the organizational meeting of the Board of Trustees for the following year, December 1, 2006, through November 30, 2007.

2. Election of President and Vice President for Board of Trustees

Elect a President and a Vice President for the Board of Trustees.

3. Date, Time, and Place of Regularly Scheduled Board Meeting

The current schedule calls for regular meetings of the Board of Trustees to be held on the first Wednesday of each month at 4:00 p.m. If needed, the Board President, on the recommendation of the Superintendent/President, may schedule other meetings. Normally, when a Board meeting falls on a school holiday, the meeting is held on the following Thursday, at the same hour and location.

4. Select Official School District Representative to Annual Governing Board Representative Meeting for Election of County Committee on School District Organization

Select an Official School District Representative to Annual Governing Board Representatives' Meeting for Election of County Committee on School District Organization.

5. Select A Liaison Representative to the San Luis Obispo County School Boards Association

Appoint a Liaison Representative to the San Luis Obispo County School Boards Association.

6. Approval of Superintendent/President, Interim Superintendent/President, or Assistant Superintendent/Vice President as Authorized Agent of the Board of Trustees

Approve the Superintendent/President, Interim Superintendent/President, or Assistant Superintendent/Vice President as Authorized Agent of the Board of Trustees.

7. Authorization of Superintendent/President or Interim Superintendent/President and Assistant Superintendents/Vice Presidents as Agents of the Board of Trustees for Items Such as Revolving Funds, Payroll Orders, Warrant Listings, Applications for Funds, and Reports

Authorize the Superintendent/President or Interim Superintendent/President and the Assistant Superintendents/Vice Presidents as agents of the Board for revolving funds, payroll orders, warrant listings, applications for funds, and reports.

8. Authorization of Superintendent/President or Interim Superintendent/President and Assistant Superintendents/Vice Presidents as Agents of the Board of Trustees for Contracts

Authorize the Superintendent/President and the Assistant Superintendents/Vice Presidents as agents of the Board of Trustees for contracts.

9. Approval of Management Group Beginning December 1, 2006, for One Year

Approve the management group, as presented.

- Superintendent/President or Interim Superintendent/President
- Assistant Superintendent/Vice President, Administrative Services
- Assistant Superintendent/Vice President, Student Learning
- Assistant Superintendent/Vice President, Student Support
- Executive Dean, North County Campus and South County Centers
- Dean of Student Learning, Humanities
- Dean of Student Learning, Sciences, Mathematics, Nursing and Physical Education/Athletics
- Dean of Student Learning, Workforce and Economic Development
- Executive Director, Human Resources and Labor Relations
- Executive Director, Institutional Advancement/Foundation

10. Appointment of Board of Trustees Audit Review Committee

In January 1992, the Board established a three-member Audit Review Committee. The Board may wish to consider the appointment of Board members at this time or continue with the current membership. Trustees Gaye Galvan and Angela Mitchell are currently serving on this committee with the Assistant Superintendent/Vice President of Administrative Services.

11. Curriculum Recommendations

Approve curriculum revisions recommended by the Curriculum Committee, as presented.

12. Academic and Classified Calendar for 2006-2007

Approve the recommended Academic and Classified Calendar for 2007-2008, as presented.

13. 2007-2008 Full-Time Faculty Hiring Priorities

Approve the first six positions of the prioritized list of full-time faculty hires for 2006-2007, as presented.

BUSINESS AGENDA

DISCUSSION/ACTION ITEMS

14. Change Order No. 9 for the Allied Health/Math/Science Building

Approve Change Order No. 9 for \$208,620.00, for the Allied Health/Math/Science Building, as presented.

15. Change Order(s) # 18-19 for the Library Addition and Remodel

Approve Order(s) # 10-16 for \$95,865.36, for the Library Addition and Remodel Project, as presented.

16. 2007 Grant Anticipation Note

Approve the attached resolution authorizing the issuance and sale of Grant Anticipation Notes in the principal amount of not-to-exceed \$31,000,000.00 to bridge the District's building related expenditures and the eventual state reimbursements.

17. Cuesta College—Superintendent/President Transition/Recruitment Plan

Discuss development of a transition/recruitment plan for consideration with the goal of finding candidates that are well qualified and match Cuesta College's culture. The plan includes a process that involves the appropriate constituencies of the institution and the community.

18. Agenda Items for Next Meeting

A preliminary listing of proposed agenda items for the January 3 or January 10, 2006, Board meeting as determined, is being presented for review.

BUSINESS AGENDA
INFORMATION ITEMS

19. California Community Colleges 2007-2008 System Budget

Vice President Ed Maduli will report on the California Community College 2007-2008 System Budget.

P. CONSENT AGENDA

NOTE: The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.

1. Unadopted Minutes of the Regular Meeting

Approve Unadopted Minutes of November 1, 2006, as presented.

2. Warrant Listings

Approve Warrant Listings No. 107 through No. 144, with VOID (119, 122, and 136) in the total amount of \$2,721,370.53, as presented.

3. Approval of Payroll Orders

Approve Payroll Orders, as presented.

Academic Hourly	No. 101		\$77,157.30
Classified Hourly	No. 429		\$267,723.01
Academic Monthly	No. 540		\$2,140,198.32
Classified Monthly	No. 263		\$1,081,262.59
		Total	\$3,566,341.22

4. Gifts to the College

Approve gifts to the College, as presented.

- a. A Dancing Man Wire Sculpture, Personal Phone Book, and Vance Candle, donated by Mr. Jason Ortiz of San Luis Traditions for use as prizes for Tech Fair Design Contest.
- b. American Welding Society Magazines (3 years), donated by Mr. Peter Vander Arend for use as a reference resource by the Welding Department.
- c. A 1997 Mercury Villager Minivan, donated by Mr. Daniel Richardson for use by the Automotive Technology Department.

5. Revised Job Description – Management & Supervisor Designations

Approved the revised job description for Director of Bookstore, Director of Computer Services, Director of Fiscal Services, Director of General Services, Director of Public Safety, Supervisor, Children's Center, Early Childhood Education Laboratory Schools, and Supervisor, Campus Network and PC Computer Support, as presented.

6. Reclassifications of Designated Management and Supervisory Positions

Approve the proposed salary range increases, as presented, to become effective November 1, 2006.

7. Classified Substitute/Short-Term and Student Pay Schedule

Approve an increase to the minimum wage on the Classified Substitute/Short-Term and Student Pay Schedule, as presented.

8. Designation of New Job Descriptions, Classified Bargaining Unit

Approve the creation of two Classified Bargaining Unit job descriptions, as presented.

9. Declaration of Surplus Equipment

Declare equipment as surplus and approve of its disposal, as presented.

Q. ADJOURNMENT

Unless otherwise announced, the next meeting of the Board of Trustees will be held on Wednesday, January 3, 2007, in Room 5401 of the Conference Center in the Cuesta College Student Center, Cuesta College San Luis Obispo Campus, and San Luis Obispo, California.

Individual(s) who require Board of Trustees' notices, agendas, or other writings in appropriate alternative formats as required by §12132 of the Americans with Disabilities Act (ADA), are to contact Todd Frederick, Cuesta College President's Office, by telephone at 805.546.3118, by email at tfrederi@cuesta.edu, or by fax at 805.546.3907 within a reasonable time to respond to the request prior to a scheduled meeting.