



SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

ADOPTED MINUTES

Regular Meeting
February 1, 2006
4:00 p.m.

The Board of Trustees of the San Luis Obispo County Community College District met in Regular Session in Room 5401, Conference Center in the Cuesta College Student Center, Cuesta College San Luis Obispo Campus, San Luis Obispo, California, members having received notice as prescribed by law.

Call to Order The meeting was called to order by Trustee Angela Mitchell at 2:02 p.m.

Roll Call Board Members Present
Ms. Angela Mitchell, President
Mr. Patrick W. Mullen, Vice President
Mrs. Gaye L. Galvan
Mrs. Marie Kiersch
Mr. Per C. Mathiesen

Approval of Agenda President Marie Rosenwasser explained that the Agenda was revised to include under Closed Session the resignation of the Lead, Grounds. The information was included in the Closed Session packet provided to trustees but was unintentionally omitted from the agenda. The Minutes of the January 4, 2006 Regular Meeting were pulled from Consent for correction by Trustee Gaye Galvan.

Moved: Mathiesen/Seconded: Galvan—Passed unanimously by those members present to approve the Revised Agenda, as amended.

Recess to Closed Session The Board recessed to Closed Session at 2:05 p.m.

Reconvene in Open Session & Pledge of Allegiance The Board reconvened in Open Session at 4:08 p.m. Trustee Marie Kiersch led the Pledge of Allegiance.

BOARD MEMBERS PRESENT
Ms. Angela Mitchell, President
Mr. Patrick W. Mullen, Vice President
Mrs. Gaye L. Galvan
Mrs. Marie Kiersch
Mr. Per C. Mathiesen
Ms. Kristina Krutop, Student Trustee (Advisory Vote)

MANAGEMENT PRESENT
Dr. Marie E. Rosenwasser
Mr. Dan Chacón
Mr. Ed Maduli
Mr. Harry Schade
Ms. Sandee McLaughlin
Ms. Roanna Bennie
Ms. Anna Davies
Ms. Toni Sommer

VISITORS PRESENT

Mr. Joe Demko, Mr. Russ Fox, Mr. Clint Weirick, Mr. Harold George, Ms. Janice House, Mr. Rick Legota, Mr. Peter Dill, Mr. Terry Reece, Mr. Bob Mariucci, Ms. Delfina Medina Maloney, Ms. Anne Quinn, Mr. Pete Sysak, Mr. Bradford Anderson, Ms. Joy Chambers, Ms. Sally Connell, Mr. Jim Ritter.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

***Classified/
Management
Personnel***
(Attachment A)

CLASSIFIED/MANAGEMENT PERSONNEL

Moved: Galvan/Seconded: Mullen—Passed unanimously by those members present to take the following action pertaining to Classified/Management personnel:

Appointments, Classified

- a. Short-term, Hourly Employees
- b. Custodian I, Custodial Services
- c. Technology Support Specialist, Financial Aid Office
- d. Bookstore Operations Officer/Buyer, Cuesta Bookstore

Request for Voluntary Reduction

- a. Programmer/Analyst, Computer Services

Resignation**a. Lead Groundskeeper, Maintenance, Operations and Grounds****Public Employee Discipline/Dismissal/Release**

- a. Financial Aid Clerk II, Financial Aid Office

***Academic
Personnel***
(Attachment B)

ACADEMIC PERSONNEL

Moved: Mullen/Seconded: Galvan—Passed unanimously by those members present to take the following action pertaining to Academic personnel:

Appointments

- a. Spring 2006 Temporary, Overload and Substitute Assignments

Pre-Retirement Reduced Workload

- a. Counselor, Counseling Services

Public Employee Discipline/Dismissal/Release

***Labor
Negotiations/
Terms &
Conditions***

LABOR NEGOTIATIONS AND TERMS AND CONDITIONS OF EMPLOYMENT FOR REPRESENTED AND UNREPRESENTED EMPLOYEES

Instructions were given to the Superintendent/President regarding labor negotiations and terms and conditions of employment for represented and unrepresented employees. The Board discussed anticipated litigation on two counts. No action was taken.

REPORTS FROM EMPLOYEE ORGANIZATIONS***Academic Senate*** Ms. Allison Merzon

- Reported that she has received feedback on Dr. Marcus Harvey's presentation at Opening Day. The faculty and Academic Senate members she spoke with were positive and the Senate passed a resolution thanking the Foundation and President Rosenwasser for providing the financial support that made Dr. Harvey's appearance possible.

- Reported that the joint Academic Senate/CCFT Distance Ed Committee, which is co-chaired by Mr. Peter Dill and Ms. M Basti, will meet for the first time next week.
- Reported that there has been a lot of discussion in the Statewide Academic Senate about non-credit and Emeritus programs. Cuesta's Academic Senate and the Curriculum Committee will be talking about that more in the next few months.
- Reported that Women's Softball opens tomorrow at home. Go Cougars!

CCFT

No report.

CCCUE

Ms. Delfina Medina Maloney

- Reported that the CCCUE is voting and ratifying their contract. The majority of the votes have been collected. A final count will be done at noon tomorrow and they should report the results shortly after that.

Management Senate

Mr. Bob Mariucci

- Reported that he is looking forward to working with the Board and the administration in his new capacity as the Management Senate President. Also reported that Ms. Joy Chambers is the Management Senate Vice President, Ms. Janice House is the Treasurer and Ms. Karen Tacket is the Secretary.
- Reported that spring sports are underway and it is going to be an exciting season. Baseball and track start on Friday and Saturday.

REPORTS FROM BOARD MEMBERS***Student Trustee
Kristina Krutop***

- Reported that on January 4, 2006 the Board approved the Non-Resident Tuition Fee Increase without consulting student government. The ASCC Senate recognizes the unintentional error and is disappointed that it was not given the opportunity to bring this issue to students, but is confident in the Board and administration, that next year oversight similar to this won't happen again. She explained that as Student Trustee she overlooked this agenda item. However, she recommended that future members of the administration and Board work closely with the Student Trustee and the ASCC and that the administration take a firm initiative in familiarizing the incoming Student Trustee about issues that are within their purview to bring to the student body.
- Reported that the Leadership 62 class, which was one of the classes required in the ASCC Constitution has been cancelled. However, ASCC is still running smoothly with a good staff, senators, and the Executive Cabinet. They are looking at ways to restructure student government to get better student participation and more access for students who cannot take the class or do not have much time.

Trustee Angela Mitchell apologized to Student Trustee Krutop for the oversight related to the Non-Resident Tuition Fee Increase.

***Trustee Gaye
Galvan***

- Reported that she attended Opening Day and enjoyed Dr. Harvey's speech. She received very positive feedback on Human Development Division Chair Don Norton from the head of the State Preschool Program. Trustee Galvan stated that it is always good to hear from people outside of Cuesta who appreciate the efforts of the employees.

- Reported that she attended Meet/Greet Week on the North County Campus on the first Tuesday and Wednesday of the semester. She talked to Business Education Instructor Gary Rubin who was very excited about the syllabus he provides to his students, which lays out what the students will be doing and includes the District's Vision, Mission, Values on the back. She commended Mr. Rubin for doing that. She also observed that the nurse on the North County Campus was very busy on Tuesday but on Wednesday she got to speak to her. The nurse mentioned that they had not been doing a good job of promoting their services. As they talked she had some ideas and will likely share those with the appropriate people.
- Reported that she attended the Board of Supervisors meeting on January 22. She explained that January is School Board Recognition Month. The SLOCCCD received a very nice resolution. The Board of Supervisors also recognized Georgie O'Connor who has served 45 continuous years as a school board member in the Lucia Mar District.

***Trustee Per
Mathiesen***

- Reported that he attended a couple of Chamber of Commerce Annual Installation Dinners and will go attend a County School Board Association (CSBA) meeting tomorrow.

***Trustee Marie
Kiersch***

- Reported that she attended the CCCT Board of Directors Meeting and attended part of the CCLC Legislative Conference. In November, the Community College Ballot Initiative will be voted on and between now and then they need \$2-2.5 million to gather one million signatures. Petitions will be sent out. For every signature that we collect it will save \$2 because the people hired to collect them earn that much for each signature. However, the signature has to belong to a registered voter and it has to be the name on the voter's registration card. Letters requesting contributions of at least \$100 each are being sent to the trustees. The funds can come from each individual trustee or can be raised by the trustees through their constituents. The ballot measure states that local control would be put in the constitution, and the fee for tuition at California community colleges would be lowered to \$20 to bring the cost in line with personal income. The measure would not raise taxes and would not take money away from K-12.
- Reported that the Governor has issued a good budget for community colleges for 2006-2007. She brought a copy of a resolution and letter of appreciation that the districts are being asked to send the Governor. The resolution and letter would thank the Governor for the budget. She stated that she would hope that by the May Revision it would still be a good budget for community colleges. The legislative analyst who spoke at the CCLC Legislative Conference said it was the best COLA funding she had seen in ten years.
- Reported that she attended a dinner with Chancellor Drummond as the speaker. He congratulated the new trustees on being elected and reminded them of their responsibilities. The Chancellor wants nine districts not currently belonging to the Association for Community College Trustees (ACCT) to become members. Trustee Kiersch stated that we may have to reconsider that membership, which was one that was suspended to save money.
- Reported that she also received information on federal legislative priorities. She wants copies made for the other trustees but wants the bill numbers included. One that is very important is the Carl Perkins Act. Community colleges think it is very effective but the administration does not think so. We need reauthorization of that

legislation.

- Reported that she received a brochure for the Asilomar Leadership Skills Seminar for women. She attended the seminar a number of years ago and found it very helpful. She offered to make copies if needed.
- Reported that she was given information about rising energy costs at the Legislative Conference. There has been a construction cost escalation of 30% over the prior year and we should expect a 20% increase in the coming year. According to the information provided, community colleges who pass bonds are finding it impossible to build all of the projects included in their bond and promised to the voters because of the rising costs.

Trustee Pat Mullen

- Reported that he attended a bond forum in the community. The community meetings have been a great opportunity to meet with folks who are interested and concerned about what happens at Cuesta College. Everyone has been phenomenally supportive of the College and it has helped him understand how much we can help people understand some of the challenges here at Cuesta. Many people were shocked to hear that community colleges received the lowest amount per student compared to K-12 or UC's and CSU's. Education questions about the potential bond, questions about programs, or just feedback about the work Cuesta is doing are great and reflect well on faculty, staff and students.

Trustee Angela Mitchell

- Reported that she attended the Paso Robles bond forum. It was well attended by city managers and all council members except for one. She also attended chamber dinners, Meet/Greet Week and other activities.

Report from Superintendent/President
(Attachment C)

Foundation

1. The Cuesta College Foundation has received \$419,876.21 in cash, pledges, real and personal property, and non-cash gifts that supplant cash for the month of December 2005.

Commendations

1. **Spring 2006 Semester Opening Day** on Friday, January 13th was a successful event with a large turnout. Thank you to participants Allison Merzon and Jane Morgan of the Academic Senate, as well as those who helped me on the bond presentation: Ed Maduli, Stephan Gunsaulus, faculty members Dennis Baeyen, Antonia Torrey, and Bob Davidson.
2. **The Service Excellence Award** was presented to Ruth Kirstatter, a Cuesta employee in Nursing/Allied Health since July 1, 1993. Nominated by peers, she was described as personable and professional, a calming factor in a chaotic environment. Accolades were given for her dedication, efficiency and vast program knowledge. To her surprise, out-of-town visiting family members met her onstage when she accepted her award.
3. **Ambassador's Choice Art Award** was presented to Paso Robles resident Kittie McDougal for fall semester 2005 on the North County Campus. The award was created in response to comments by students for artwork in the North County Campus classrooms and office. One piece is selected each semester by community volunteers and friends of Cuesta College, who make up the North County Ambassadors. As the winner, McDougal received a cash award and her artwork will be framed and permanently displayed on the Cuesta College North County Campus.

4. **Spring Enrollment.** Gratitude goes to all those who helped students enroll over Spring Semester. Special recognition goes to Joy Chambers for her direction in developing the electronic signature with the CCC Apply On-line process. Thanks to her leadership our students can now provide a signature electronically as part of their application.

Other Information

1. **Community Forums.** There are two town hall-style forums left to present the bond measure. The remaining Forums will take place in San Luis Obispo Veterans' Hall on February 9, 5:30 p.m. - 7:30 p.m., and Arroyo Grande South County Regional Center on February 8 from 5:00 - 7:00 p.m.
2. **Non-Resident Tuition - Special Update.** At its January 4 meeting, the Board approved a new rate for non-resident tuition. The background material and recommendation, prepared by Vice President Ed Maduli, were correct and the Board approved the recommended action. However, the students had not been consulted and given an opportunity for input on this issue prior to the administration bringing it to the Board for action. The Education Code grants students the right to have input on all fees affecting them. Unfortunately, because the January packet for the Board and the meeting occurred when the college was between semesters, students were not consulted and did not have an opportunity for input. The administration acknowledges this oversight and has since listened to student Clint Erick's views on this issue and accepts his views that we erred in not consulting students before bringing the non-resident tuition item to the Board. At this point, the Board could accept student input at its February 1 meeting and then decide whether any further action should be taken.

Upcoming Events in February

- February 10, 12:00 - 4:00 p.m. - Cultural Competency and Multicultural Sensitivity. Facilitated by Lee Mun Wah, diversity trainer. Located in Rm. 5401, Student Conference Center.
- February 4, 8, 18 - Men's Basketball, 7:30 p.m. Women's Basketball, 5:30 p.m.
- February 17 and 20 – In observance of the birthday of Presidents Lincoln and Washington, Cuesta College will be closed.
- February 24 - Evening Big Band. Come see the debut performance of Cuesta's best-of-the-best community big band.
- February 25 - Jazz Festival. If you enjoy jazz, this is your day! The Cuesta Jazz Festival welcomes high school and college jazz ensembles from all over the West for a great day of music making.
Located at the Student Conference Center.
- March 1 – Wind Ensemble. 7:30 pm. Blakeslee Auditorium. Jennifer Martin, Conductor.
- March 4 – Faculty Recital. 7:30 pm. Blakeslee Auditorium. \$15 General/\$12 students w/ID.

Communications None.

Reports

(Attachments D & E)

Sabbatical Leave Report

Vice President Harry Schade introduced Ms. Linda Zeuschner, an instructor from the Speech Department. He explained that Ms. Zeuschner became a full-time faculty member in 1996 and since then the Speech department has increased in diversity and has one of the highest fill rates of any program at Cuesta.

Ms. Zeuschner thanked the Board for inviting her to provide a report about her sabbatical. She reminded them that she came before the Board three years ago to urge them to save the Sabbatical Leave program and they obviously did. She explained that the Speech program has grown considerably over the past ten years. Students can now learn about intercultural communication, small group communication, and basic speech. When she talked to colleagues at other universities about communication labs, they said the labs were the most helpful way for students to get together and review a library of communication materials and computer programs related to their field. Her sabbatical enabled her to visit several of those labs mid-semester while they were actually in use.

She saw a variety of labs from reconditioned classrooms with reconditioned equipment to state-of-the-art labs with every accessory and then some labs in the mid-range that hoped to expand. All of the labs served the students well regardless of their structure. Students were learning about subject-based research that would not have been possible in the larger libraries on campuses. There was a lot of independent study going on where students experienced trial and error in a safer environment.

The labs improve research, independent learning and critical thinking. They provide a supportive space, enable communication and interaction with speech staff and instructors, and access to computers and specific programs. They offer focused rehearsal and feedback opportunities for oral presentations to allow students to practice more effectively before being graded. Some students took the opportunity to videotape their practice sessions for self-evaluation and some chose to have an instructor view their presentations one-on-one and provide feedback to improve their performance.

Some labs enabled small group communication classes to be videotaped and played back through a monitor to allow students and professors to self-monitor and self-correct. In some labs students were waiting for space because they were so busy. Many were ESL students who were moving into speech classes after making it through ESL classes.

Ms. Zeuschner explained that she did look at the financial end of the process to determine how to pay for the labs. Some colleges had students using the labs in a classroom setting to get additional funding or offered use of the labs to community members on the weekend for one-unit courses to develop another funding source. Golden State College had a wonderful program according to many people she talked to. However, by the time she was able to visit it they were forced to close the lab in order to put money towards transferable classes. Santa Barbara City College is doing very well with their communication lab program. Over and above their budget they reported a profit of \$60,000 last year.

Ms. Zeuschner stated that none of this research and exposure to the labs while they were in use would have been possible without the sabbatical. She realized how far she had come when the head of the interest group for the national communication lab association asked her to serve on a panel. They consider her a valuable asset because of what she has learned in her study. The sabbatical leave enriched her life and she hopes it has enriched her colleagues' abilities to make decisions for the future.

Trustee Galvan commented on how beneficial this could be to people in the community including those running for office or developing a business. Trustee Kiersch asked what process Santa Barbara City College used to raise their funds. Ms. Zeuschner responded that every student taking every speech class in their program is

required to take part in their lab. It's built into their curriculum. They have other more complicated formulas for identifying funds to support the program and would have to explain that process themselves. Ms. Zeuschner stated that Cal Poly is moving in the direction of a communications lab because the Engineering Department is interested.

Trustee Mullen asked how much access the public and other students are allowed to have to the labs. Ms. Zeuschner responded that some of them were open to everyone and primarily used by students outside of regular speech courses. Others are too busy with regular speech students to allow access to the rest of the students. The financials were very complex at each site she visited, but she understood that there were grants available to support service to local chambers and other non-profits through use of the labs. The Board thanked Ms. Zeuschner for her report.

Foundation Quarterly Report

President Rosenwasser congratulated Executive Director of Foundation/Institutional Advancement June Stephens on completing one year at Cuesta. Ms. Stephens acknowledged that most of that is due to the support the community, staff and students give the Foundation. She highlighted some of the donations received in the quarter and reiterated what Trustee Mullen said. Everywhere in the community, she meets someone who either attended Cuesta or had a relative that attended Cuesta or worked at Cuesta.

Hearing of the Public

Mr. Frank Lopez, Student – Regarding Student Government

Mr. Lopez explained that he is the former ASCC Vice President and served as a Club Representative for the art group last semester. Today he is speaking to the Board as "just a student." Something he is involved in right now is restructuring student government. He explained that Student Trustee Krutop did not know he was going to talk but he had a request for the Board.

He recently provided a presentation to ASCC with suggested changes in the student government structure. He explained that being involved in ASCC as a vice president gave him one perspective, but once he was not part of the student leadership he had a completely different experience. When most people get upset, they react by distancing themselves from the situation. He explained that he thinks it is better to stay involved since student government does represent him.

He stated that it was encouraging for him to hear an apology related to the Non-Resident Tuition Fee Increase. This was initiated by students. When you have students confront you, you should be proud because the mission of this group is to create an institution of higher education to support individuals of quality. It should not be taken as an insult to be corrected by students; it should be handled with pride. He stated that the Board members serve as the mentors of that change. He stated that he does not see anything each month on the agenda about students except for Student Trustee Krutop's report. Maybe there is an opportunity for a stronger group voice. As changes occur or the Board hears about changes occurring they should be proud of that because it fits with the mission. He stated that he has already received a lot of support from Vice Presidents Harry Schade and Dan Chacón and encouraged the rest of the administration and Board to be mentors, too.

Trustee Mitchell requested clarification of what Mr. Lopez was seeking from the Board. She stated that the Board is only here to serve students, not to focus on bricks and mortar. Mr. Lopez responded that students tend to be timid and might be hesitant

about bringing something to the Board. He encouraged the Board to encourage students. Celebrate an error pointed out by a student because it is a first step in students making change and having a voice. He encouraged students to be proactive and step up and know what the Board is doing.

Trustee Kiersch noted that there is no such thing as “just a student” and we need more of them, and we need them to be registered voters.

BUSINESS AGENDA ACTION ITEMS

***Approval of
Emeritus Status***
(Attachment F)

Moved: Kiersch/Seconded: Galvan—Passed unanimously by those members present to approve the **Emeritus Status**, as presented.

President Rosenwasser explained that Sid Bartholow retired recently and should receive Emeritus Status. Vice President Maduli noted that Mr. Bartholow was almost the equivalent of two staff members in what he was able to get accomplished. Now Director Terry Reece has to serve as three people and spends a lot of time on the roof fixing the HVAC system.

Trustee Galvan observed that Mr. Bartholow goes back to Washington D.C. every year to participate in a race for veterans. Director Reece explained that Mr. Bartholow was an Army Ranger.

***Adoption of
Revised 2006-
2007 Goals for
the District***
(Attachment G)

Moved: Galvan/Seconded: Kiersch—Passed unanimously by those members present to approve the **Adoption of Revised 2006-2007 Goals for the District**, as presented.

President Rosenwasser explained that the Board saw an earlier version of the Goals in January and the Planning & Budget Committee had input at their meeting on January 24, 2006 where they made minor revisions.

She asked the Board to consider this item in relation to O.5.1 – California Community College Strategic Plan Update because they are very related. She recommended adoption of the goals, which have been approved by Planning & Budget. Trustee Mitchell noted that the goals are pretty lofty. Goal 1 in particular is going to take a substantial amount of time and energy. President Rosenwasser agreed that Goal 1 will take significant effort and will need to be a goal for a number of years, but it is significant to make progress on it.

***Approval of
Integrated
Software System
(Project OZ)***
(Attachment H)

Moved: Mathiesen/Seconded: Krutop—Passed unanimously by those members present to approve the **Integrated Software System (Project OZ)**, as presented.

Vice President Maduli explained that he has been bringing Project OZ to the Board since receiving word in November 2001 that Hewlett Packard would no longer support the HP 3000. He was informed at that time that Cuesta would be the only community college left using QSS, which is a K-12 software system. Another integrated software system had to be identified. Vice President Maduli signed up with the Foundation for California Community Colleges (FCCC) in Fall 2002 for a study of the available software system options.

Student Learning, Student Support and Administrative Services representatives (30 total) studied seven vendor presentations and narrowed the choice down to three vendors. They each provided a user demonstration over a three-week period in 2004 to test the criteria the 30-member Project OZ committee developed. Ultimately, PeopleSoft was excluded as a vendor, leaving only Datatel and SCT Banner. Datatel

and SCT Banner were fairly even for functionality but user preference leaned more toward SCT Banner. Because it was difficult to perform an adequate comparison of the two system functions, Harold George of Stratem Information Group was hired to complete analysis of the vendor reports.

SCT Banner becomes less expensive over a period of time and this is a 20-year system investment. The reason this formal recommendation is being made to the Board now is because in 2005 SCT Banner informed the District of a price increase scheduled for 2006. Mr. Rick Legota of SCT Banner offered to freeze the pricing if the Board would approve the agreement tonight. There is no money in the budget for the system and no guarantee of bond funds, so Vice President Maduli looked at bridge funding. The agreement offering the best pricing for the District is attached to the cover sheet.

The goal is to implement the system over a two and a half year period. The system Cuesta uses today only meets 50% of staff/student needs. A new integrated system enables the District to meet 90% of user needs. It would also be important in managing the financials related to the bond. Ultimately, the Foundation's financials could be integrated into the system. The Accounting and Human Resources function would be implemented first, followed by Student Support Services and then the Foundation. Cuesta would be the first community college to implement an integrated software system across the board including the Foundation.

Trustee Mullen clarified that not pursuing this new integrated software system leaves the District exposed with a system that is not supported by HP and it also leaves the District's financial system vulnerable because K-12 is moving to another system. There is no benefit to switching to whatever system K-12 selects and the SCT Banner pricing opportunity would be lost. The price could increase because Oracle is very aggressive in their pricing and are included in the package the District would purchase.

Vice President Maduli explained that if a bond does not pass or this is not included as a project, there is some debt service that could be restructured once the Heritage Oaks loan is paid off. The best option is to have a local bond cover the \$6 million cost of Project OZ but it would be possible to find alternative funding sources.

Trustee Galvan asked if the same equipment would be provided at the 2006 rate that we are getting at the 2005 rate. Vice President Maduli responded that we would definitely receive the latest version of SCT Banner. He explained that one thing SCT Banner has done was ask what would attract Cuesta to their company. The response was to provide more competitive pricing and training (because new people will always require training). SCT Banner made an investment in California which is different than other systems because of California's pension system. They developed a solution center in San Diego and would make Cuesta part of a consortium. Instead of new versions being released, it will be a continuously evolving integrated software system. He explained that Datatel is still marketing their old integrated software system.

Trustee Mathiesen noted that it is clear the research was done and the program is good. What happens if the local bond does not get passed? Vice President Maduli explained that it's basically a question of extending the length of time to pay on long-term debt and not paying off the Heritage Oaks loan in July 2006 with instructional equipment money.

Trustee Mathiesen responded that he has suggested for many years that the District set aside Lottery money for just these types of purchases. Why can't that be done? He understood that in the beginning the funds were tied to the employee contract, but now

they are not. He would like to hear more about the possibility of doing that in the future although he understands it would not be enough to cover the cost of Project OZ. He knows the Lottery money is not wasted but it would be nice to put that money aside. Vice President Maduli explained that he would highlight how the lottery money is used at the Budget Workshop. He also clarified that the actual amount being paid for a loan is not increasing, we are just increasing the length of time that we are paying out on debt. Instructional equipment funds were used to go toward fiber optic cabling years ago so we have not really had them for a long time. Not using bond funds will extend the length of time that instructional equipment funds are not available for actual instructional equipment.

He explained that the local bond would really just allow debt avoidance for this project. President Rosenwasser noted that it is financially prudent to bring this item to the Board tonight in order to hold the vendor pricing. She stated that she has experience with SCT Banner and the power that the service offers and knows how much research has gone into it from Computer Services, Student Support Services, and Administrative Services.

BUSINESS AGENDA DISCUSSION/ACTION ITEMS
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***Approval of
2006-2007
Sabbatical
Leaves***
(Attachment I)

Moved: Mullen/**Seconded:** Galvan—**Passed** unanimously by those members present to approve the 2006-2007 Sabbatical Leaves, as presented.

Vice President Schade explained that the Sabbatical Committee met and was chaired by Instructor Steve Leone. They selected one candidate for consideration of approval in Fall 2006. That candidate is Ms. Maryanne Galczenski. Her sabbatical would be on color theory research. She would research the topic of color as art, science and psychology since the scope and depth of color exceeds any other visual design element.

Vice President Schade urged the Board to accept Ms. Galczenski's sabbatical proposal and grant her a sabbatical leave for Fall 2006. The replacement cost would be for one full-time faculty. This leave will fall under the \$50,000 Sabbatical Leave budget for the year, which is usually enough to cover two or three sabbaticals. Trustee Mitchell stated that her mother is currently taking the color class and loves Ms. Galczenski.

***California
Community
Colleges
Strategic Plan
Update***
(Attachment J)

Trustee Mitchell asked if any trustees have questions about the Strategic Plan. They said they would want to hear about it more later. They would want updates from President Rosenwasser and would let her know if they had questions.

***First Reading of
Potential Bond
Measure
Resolution***
(Attachment K)

President Rosenwasser explained that this is an historic opportunity in the Board's commitment to students and the College and to making it stronger. It is time and in some cases past time to make sure this is a 21st Century college. The Board could decide to act tonight on a ballot measure or could decide to read, discuss, consider and set a Special Board Meeting date and take action at a second meeting. She and Vice President Maduli would like to take ten minutes to discuss the projects identified in Exhibit C.

President Grace Mitchell led the College through a very thorough 1991 Educational and Facilities Master Plan and developed the 1999 the North County Campus Master Plan. In 2001, President Rosenwasser led revision of the Educational and Facilities Master Plan. In 2002, an engineering firm conducted a Facility Condition Analysis. She explained that the finishing touches are being put on the 2006 Addendum to the 2001 Educational and Facilities Master Plan, and that she has been talking to the community and campus as the update was developed.

The Board has seen the Five-Year Capital Projects plans submitted to the Chancellor's Office, which is how a project gets included on a state bond measure. Cuesta does not have a project included on a 2006 state bond measure as was hoped for the NCC Humanities or ECE buildings. Every year when unit and cluster plans are done facilities need (modernization, technology, etc.) are analyzed. The College tried to raise over \$3 million through a major gifts program for over three years and made it to just over \$1 million. It just is not the avenue to raise the amount of money needed for Cuesta for future generations.

A workshop was held on bond measures with bond consultant Bill Berry and tax consultant Andy Ach donating their time. The Board authorized a May and November voter opinion poll and both polls showed high support for passing a bond measure. Mr. Berry conducted the polls and first tested approval of just under \$200 million in May and then tested approval of up to \$310 million in November. The results showed that 72% of the voters sampled were willing to support the bond at the highest amount. She explained that they have been out talking to the community, assessing facilities needs, and developing a comprehensive list which has constantly evolved.

Vice President Maduli provided an overview of the District's "Guiding Assumptions" for pursuing a bond. He stated that estimated amounts were assigned to each of the projects listed in Exhibit C. All the needs were assigned to six major categories:

1. **Modernization, Repair and Renovation Projects** (fix what you have)
Electrical, plumbing, roofing and mechanical including HVAC is a huge need across the District. This list includes the Hollister Adobe on the SLO Campus with the intent of providing partial funding, which is probably just enough to pay for architectural design work. Construction funds would have to come from elsewhere. There is a need to make every classroom smart as they are in the NCC Allied Health/Math/Science Building and to provide classrooms with new furniture.

Trustee Mullen asked what the average age is of existing buildings in need of modernization. Vice President Maduli responded that they are at least 25-30 years old. Trustee Mullen stated that he assumed that renovation and modernization would result in a significant energy savings. Vice President Maduli responded that Cuesta has a program for energy efficiency with each project that is done. PG&E came and did some analysis for the College and those reports are used to guide future processes. In addition, all the classrooms are tied into the College's energy management system, which can only become more efficient as the classrooms and equipment are improved. The goal is to produce facilities that are more energy efficient, more accessible, safer, and more water efficient.

Prop 47 and Prop 55 funded four projects and we have gone out to bid on the Library/Learning Resource Center (LLRC) (after taking out \$1 million through use of value engineering) and still fell far short of funds based on the bids received.

The project will go out to bid again closer to the date of the possible bond. Two other buildings are awaiting a bid; one is at the Division of the State Architect (DSA) and could go out to bid after a bond passes. The Theater Arts Building (TAB) was 53% over the funded costs the second time it was bid even with no seating or lighting included based on the bids received. There is recognition that prices have escalated by at least 30% so that will be factored into future projects. However, Cuesta will lose the theater building by July 2006.

2. Matching Funds for State Funded Projects

The District had four loans including two COPs. The LaSalle National Bank loan paid for an energy management system, which most other community colleges do not have. Something else could be done with the funds being used currently to pay off that debt.

3. Category 3 - Technology Infrastructure/Equipment - \$21.5 million

When the Dental Hygiene Building is built, the District will have to provide all of the equipment for that very expensive program. There is also a need to replace computers, address costs related to Project OZ, and other infrastructure issues.

Trustee Mullen asked if the new equipment is required to train students for the 21st Century. Vice President Maduli explained that every classroom in the new building on the North County Campus has an ELMO, which makes them smart classrooms. Very few of the classrooms on the SLO Campus have that type of equipment. Right now, the students have to strain to see what the faculty are trying to show them. Students are more dependent on picture, diagram, and video now than students of the past so this puts them at a disadvantage.

4. Site Infrastructure

Vice President Maduli explained that the District needs to develop the 75 acres and do an Environmental Impact Report. Water usage needs to be reduced in the District, which can be accomplished by redoing the irrigation on both the SLO and NC Campuses to stay within the State's allocation for the District. Parking lots are needed for all the new buildings and the State does not fund parking lots. Without the Foundation helping, the North County Campus would not have parking lots for the Allied Health/Math/Science Building.

5. New Permanent Buildings

Costs include inspections and drawings. Vice President Maduli explained that one inspector per building is needed now so there is not as much opportunity for savings in that area as there was in the past. He hopes to start the Dental Hygiene project soon to have a building completed in 2008. He submitted the Final Project Proposal (FPP) last year and is looking for additional funding down the road.

He explained that he is working on an Initial Project Proposal (IPP) to go to the state in June 2006. The North County Humanities Building will be submitted in June along with North County Early Childhood Education (ECE) Building. The current Warehouse/Shipping/Receiving Building is unsafe. The proposed South County Center (SCC) will be on a much smaller amount of land and therefore smaller than the NCC with about one-half the projected growth that the NCC has. He has been advised by other trustees to put land needed for a district in a Prop 39 bond measure. The only other option is to have someone provide a facility that is acceptable. Cuesta needs to be able to teach daytime classes in the South County to serve that part of the county adequately.

Construction costs are escalating about 10% annually so there is clearly not enough money projected in that category to cover all the projects. The District has to assume some state funding for buildings such as the NCC ECE & Humanities Buildings. The PE/Swimming Complex and Performing Arts Theater are not likely to receive state bond money. Money from the state would not be received soon enough for the Dental Hygiene building and there are some buildings that just would not qualify to receive state funding. Trustee Mitchell clarified that this is not the first time the Board has seen this list.

Vice President Maduli explained that this list would be looking out at least fifteen years but it is projected as far as thirty years. President Rosenwasser noted that it might be twenty years before the District would ever get state funds for a NCC PE/Swimming Complex or Theater because of the ranking that the state gives certain types of buildings. Vice President Maduli clarified that if the projects are not on the list the bond money cannot be used for them. President Rosenwasser repeated what Trustee Mullen originally observed: 1974 was the last time this district asked property owners to support a bond. She also observed that there was a theater, a North County Campus, and a South County Center in the original master plan decades ago.

Vice President Maduli clarified that there are 50-100 homes in the portion of Monterey County that this district covers. The bond would have to be submitted to the Monterey County Clerk/Recorder as well as the SLO County Clerk/Recorder.

Trustee Galvan shared copies of agendas from 1974. She noted that it would be interesting to find out which buildings they were working on in 1974. They had a Construction Report at the beginning of each meeting, the cost of certificated hourly employees was just over \$3,000, and classified hourly employees were at \$19,000.

Trustee Galvan asked whether it was necessary to indicate somewhere in the information provided on the ballot that this is a thirty year bond. President Rosenwasser explained that the bond consultant was asked that question and he said 'no.' Mr. Andy Ach explained that Exhibit B goes with the voter pamphlet and the tax rate is included in that. The legal limit is forty years. The intent here is 30 years because the useful life of the buildings is 30 years. If the Board wants to state that in Exhibit B they have that option. President Rosenwasser suggested getting Mr. Chick Adams' advice on the wording to use in Exhibit B as well as Mr. Ach's advice since Mr. Adams is the legal counsel for the bond.

Trustee Kiersch stated that it is redundant on Exhibit A (with a limit of 75 words) to say "building and modernizing classrooms" and then say "upgrading and modernizing classroom technology." She suggested putting punctuation between Dental Hygiene and Job Training Center. President Rosenwasser clarified that we are actually building some buildings but then there are some facilities already in place that have to be modernized. There is also equipment within the classrooms that has to be improved.

Vice President Maduli explained that the wording in Exhibit A has a different legal interpretation that gives us flexibility so that all of the projects can be listed in Exhibit C. Modernizing and upgrading are not the same thing but might sound the same to Trustee Kiersch. She stated that we could gain an extra word by taking out "and" and replacing it with a semicolon in some cases. President Rosenwasser

will see if Mr. Adams can help identify a word to replace “upgrading.” Trustee Kiersch responded that the way the average voter reads the words is different from the way a knowledgeable person will read the words.

President Rosenwasser explained that new buildings require new faculty and staff, but that also means more students in order to qualify the District for more apportionment funding. That is why the cost of faculty and staff is not in the bond. The South County Center would require people but it would increase enrollments to serve more students, which would earn us more apportionment to pay for the staff.

Trustee Mitchell asked President Rosenwasser to work on Exhibit A to make it clearer for the voters that there are different things being asked for. “Modernization, repair and renovation” sums it up pretty nicely.

Trustee Kiersch stated that in Sacramento she met with trustees from other districts and they congratulated her because Cuesta is so far ahead of where their districts are in the planning process.

The Board agreed to a special meeting on February 16 to decide whether to pass a resolution to put a bond on the ballot because Trustee Mathiesen will be out of town on March 1. The meeting will begin at 5:00 p.m. and bond counsel will need to be present. There will not be a Closed Session at that meeting.

***Agenda Items for
Next Meeting***
(Attachment L)

A preliminary listing of agenda items for the March 1, 2006 meeting was reviewed.

- President Rosenwasser warned the Board that she no longer has anyone to track legislation and Executive Director June Stephens is extremely leanly staffed right now. President Rosenwasser will work with Bonnie Slosson at the CCLC for a report on legislation.
- Trustee Kiersch asked that the Academic Senate’s Recommendation related to Math/English be included because the next CCCT meeting in April is supposed to include reports back from the districts. President Rosenwasser stated that this could be listed as a report with Curriculum Chair Peter Dill providing his opinion.
- The thank you letter and resolution thanking the Governor for the budget will be added to the Agenda as an Action item. Trustee Kiersch stated that the CCCT is pushing pretty hard for each district to send a letter in. Some trustees asked if they could wait until the May Revise and they could not. The Board might decide at the meeting to send a letter and not a resolution.
- Remove Board goals for itself.
- Enron settlement resolution needs to come forward for action.

<p>BUSINESS AGENDA INFORMATION ITEMS</p>

***Governor’s
Proposed 2006-
2007 Budget***
(Attachment M)

Vice President Maduli highlighted some of the items included in the Governor’s Proposed 2006-2007 Budget:

- An increase of 11.6% over the 2005-2006 funding;
- A 10.79% split of Prop 98;
- COLA of almost \$2 million.

- Growth would be funded at 3%. Cuesta will lose \$1 million (currently reserved in Escrow Account) because in all likelihood Cuesta will not capture every growth opportunity.

There are some unfunded items, which will be a problem:

- No property tax backfill;
- No mandated reimbursements;
- No one-time funding for instructional equipment or physical plant.

College Planning and Budget Development None.

CONSENT AGENDA

Consent Agenda Trustee Galvan pulled the January 4, 2006 Minutes to correct the titles used for Congressman Thomas and Congresswoman Capps.

Moved: Mullen/Seconded: Mathiesen—Passed unanimously by those members present to approve the Consent Agenda with the exception of the Minutes, as presented.

Approval of Minutes
(Attachment N)

Moved: Mullen/Seconded: Mathiesen—Passed unanimously by those members present to approve the Minutes of the January 4, 2006 Meeting, as corrected.

Approval of Warrant Listings

Warrant Listings No. 157 through No. 179, with No. 157 voided were approved in the total amount of \$2,163,582.38, as presented.

Approval of Payroll Orders

Academic Hourly	No. 23		\$124,038.42
Classified Hourly	No. 24		\$189,401.26
Academic Monthly	No. 25		\$1,929,717.55
Classified Monthly	No. 26		\$947,419.01
Total			\$3,190,576.24

Approval of Quarterly Financial Status Report
(Attachment O)

Approved the Final Quarterly Financial Status Report and budget transfers for the quarter ending December 31, 2005, as presented.

Approval of Change Order for the Library Addition and Remodel
(Attachment P)

Approved Change Order No. 4 for the Library Addition and Remodel in the amount of \$21,636.09, as presented.

Approval of New Job Description – Management Designation
(Attachment Q)

Approved the new job description for the Director of Foundation Programs, as presented.

***Deletion of
Board Policy/
Regulation***
(Attachment R)

Approved deletion of Board Policy 3014/R3014 – Faculty Service Areas, as presented.

***Approval of New
Board Policy/
Regulation***
(Attachment S)

Approved new Board Policy 1620 – Board of Trustee Orientation, as presented.

ADJOURNMENT

Adjournment

The meeting was adjourned at 7:12 p.m. Unless otherwise announced, the next meeting of the Board of Trustees will be held on Thursday, February 16, 2006



Marie E. Rosenwasser, Ph.D.
Superintendent/President